



# Madison County Residential Vacation Rental Inspection Checklist

DATE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

RENTAL BUSINESS NAME (if applicable): \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ OWNER PHONE#: \_\_\_\_\_

PROPERTY AGENT: \_\_\_\_\_ AGENT PHONE #: \_\_\_\_\_

- Address Posted – On the rental to be seen from road and/or parking area, as well as at the end of a long drive.
- Contact List Posted - Near front entrance.
- Sidewalk/Driveway - Accessible and clear of debris and any safety hazards.
- Exterior Condition – Not in disrepair and no safety issues.
- Weeds – No excessive weeds on or about that could create a health or safety hazard.
- Parking – Adequate number of parking spaces per Madison County Land Use Ordinance.
- Space/Lighting/Ventilation – In proper working order.
- Mechanical Equipment – In proper working order.
- Electrical – In proper working order with no exposed wiring.
- (No multi-plug outlets or extension cords)
- Plumbing – In proper working order
- Egress Clear – Nothing inside or outside of the rental to impede traffic flow in case of emergency.

- Doors/Windows – In proper working order.
- Fire Extinguisher/Sprinklers – In date and proper working order.
- Smoke Detectors – Batteries have been changed and in proper working order.
- Handrails/Guardrails – In proper working order.
- Storage/Refuse – In containers as not to attract animals or create a hazard.
- Heating – In proper working order, with proper tools in place for wood heat.  
(Fireplaces need metal container with lid for ashes as well as tools to remove ashes, **NO PORTABLE HEAT ALLOWED**)
- There has been no renovation, structural work, electrical work, plumbing work, and/or mechanical work done to the property in the past year.  
If work has been performed please list work done here.

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*By checking the above boxes you are indicating that all statements are true to the best of your knowledge. If you have any questions concerning any of the above sections feel free to contact our office for clarification.*

Owner/Agent: \_\_\_\_\_

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