

The Madison County Board of Commissioners met in regular session on Tuesday, November 13, 2018 at 7:00 pm at A-B Tech, Madison Campus, Marshall, North Carolina.

In attendance were Vice-Chairman Norris Gentry, Commissioner Clayton Rice, Commissioner Bill Briggs, Commissioner Matt Wechtel, County Attorney Donny Laws, County Manager Forrest Gilliam, and Deputy Clerk Brooke Smith.

The meeting was called to order at 7:00 pm by Vice-Chairman Gentry.

Agenda Item 1: Approval of the Agenda

Additions:

1. 7b – Laurel School Presentation
2. 11 – Closed Session Personnel
3. 12 – Adjournment

Deletions:

1. 4 – Senior Tar Heel Legislative Report
2. 8a – Personnel

Upon motion from Vice-Chairman Gentry, seconded by Commissioner Wechtel, the board voted unanimously to approve the amended agenda.

Agenda Item 2: Approval of October 9, 2018 (Special and Regular Meeting) Minutes and October 30, 2018 (Special) Minutes

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to approve the October 9, 2018 (Special and Regular Meeting) Minutes and October 30, 2018 (Special) Minutes as submitted.

Agenda Item 3: Public Comment

1. Mike Tuziw: stated that he wanted to thank Commissioner Rice and Commissioner Briggs for their work and commitment to the County during their tenure as Commissioners.
2. Sara Nichols – announced the award of a grant to French Broad Electric from the USDA Community Connect Grant to assist with broadband in the county.
3. Norris Gentry – thanked Commissioner Rice and Commissioner Briggs for their hard work during their time on the Board
4. Bill Briggs – thanked the Commissioners for working together and for all of the progress that has been made. He also thanked the citizens and the staff of the County for their dedication.

5. Clayton Rice – thanked the Commissioners for their hard work and the progress that has been made.
6. Matt Wechtel – thanked Commissioner Briggs for his sound advice and thanked Commissioner Rice for working together even when they disagreed.
7. Vice-Chairman Gentry and Commissioner Wechtel presented Commissioner Rice and Commissioner Briggs with plaques dedicated to their service to the County.

**Agenda Item 4: Jan Lounsbury
Senior Tar Heel Legislative Report**

Item removed.

**Agenda Item 5: Lori Ray, Tax Administrator
Annual Tax Settlement**

Lori Ray presented the Annual Tax Settlement for the 2017 Taxes.

Upon motion from Commissioner Briggs, seconded by Commissioner Wechtel, the board voted unanimously to approve the Settlement of 2017 Taxes as submitted by the Tax Collector.

**Agenda Item 6: Dee Heimuller, Madison County Community Services Director
System Safety Plan for Madison County Transportation Authority**

Dee Heimuller presented the System Safety Plan for the Madison County Transportation Authority. This Plan consists of six areas:

1. Emergency Action Plan
2. Fire Prevention Plan
3. Preventative Maintenance Plan
4. Drug and Alcohol Policy
5. Security Plan
6. Continuity of Operations Plan

Each of these items has been presented to the Board individually before, but the State would like them to be put into one document and approved as such.

Upon motion from Commissioner Rice, seconded by Vice-Chairman Gentry, the board voted unanimously to approve the System Safety Plan for the Madison County Transportation Authority.

Agenda Item 7: Donny Laws, County Attorney

a. Tax Update

Attorney Laws presented the November Tax Update. There were two ongoing sales held on November 5, 2018. Interest was shown and bids have begun to come in. We have other files that are close to sale.

b. Laurel School Update

Attorney Law stated that the School Board met last week and they formally entered a resolution to transfer the property to the County. The County has not yet received a title, because the School Board is having the property surveyed. Once the property is surveyed, the School Board will give the County the deed.

In order to move forward to move forward with giving the property to the Non-profit Community Group who has expressed interest in the School, the Group must continue to use the property for a public purpose, such as operating a community center. The Group has agreed to these terms. As long as these conditions are met, the Group will own the property. The County will not maintain the property and will not be obligated to do so. The resolution authorizes the running of the public notice in the newspaper and once the notice has been run for more than 10 days the County can begin to turn the property over to the Group.

Upon motion from Vice-Chairman Gentry, seconded by Commissioner Rice, the board voted unanimously to approve and execute the Resolution authorizing the County to run the Notice and afterwards to begin the process of transferring the Laurel School Property to the Non-profit Community Group for use as a Community Center.

**Agenda Item 8: Brooke Smith, Human Resources Director
2019 Holiday Schedule**

Brooke Smith presented the 2019 Holiday Schedule. The schedule is based off of the State Holiday Schedule.

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to approve the 2019 Holiday Schedule.

Agenda Item 9: Rhea Hollars, Finance Officer

a. October 2018 Financial Report

Mrs. Hollars presented the board with the attached October 2018 Financial Report.

b. Budget Amendment #6

Upon motion from Commissioner Wechtel, seconded by Commissioner Briggs, the board voted unanimously to approve attached Budget Amendment #6.

c. Tax Refunds

Upon motion from Commissioner Wechtel, seconded by Vice-Chairman Gentry, the board voted unanimously to approve the attached Tax Refunds.

d. Vaya Health Quarterly Report

Mrs. Hollars presented the board with the attached Vaya Health Quarterly Report.

**Agenda Item 10: Forrest Gilliam, County Manager
County Manager Update**

Mr. Gilliam thanked Commissioner Rice and Commissioner Briggs for their leadership and outlined some of the achievements made by this Board including: the Rock Building has been sold; Laurel School is being handled; economic development has been prioritized; Drug Court has been funded in the budget and the coordinator will begin work next week.

Mr. Gilliam provided the Board with an update on the Administration Building. The abatement work should be completed this week and carpet should be able to be laid after that. Mr. Gilliam thanked the IT Department and the Maintenance Department for their work during this time. He also thanked all of the departments for working together during this project.

Mr. Gilliam stated that the Federal ARC Chair visited Madison County on October 29th. During his roughly 8-hour visit, he met with employers, County officials, and attended a roundtable on the opioid epidemic.

Agenda Item 11: Closed Session

Upon motion from Vice-Chairman Gentry, seconded by Commissioner Rice, the board voted unanimously to enter into closed session for the discussion of Personnel and Property, pursuant to North Carolina General Statute 143-318.11(a)6.

Upon motion from Vice-Chairman Gentry, seconded by Commissioner Rice, the board voted unanimously to return to open session.

Agenda Item 11: Adjournment


Upon motion from Vice-Chairman Gentry, seconded by Commissioner Briggs, the board voted unanimously to adjourn.

This the 13th day of November, 2018.

MADISON COUNTY

By 
Wayne Briggman, Chairman
Board of Commissioners

ATTEST:


Brooke Smith, Deputy Clerk