



Madison County Health Department

◇ 493 Medical Park Drive ◇ Marshall, NC 28753 ◇

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www.madisoncountyhealth.org

Tammy Cody, MHS
Health Director

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Medical Director

VACANCY ANNOUNCEMENT PUBLIC HEALTH NURSE I

MADISON COUNTY HEALTH DEPARTMENT

Salary: TBD Based on Experience

Job Location:

The Madison County Health Department is in Madison County, just 20 minutes north of Asheville. This region is renowned for its natural beauty, featuring the famed Appalachian Trail, Pisgah National Forest, the French Broad River, and the Natural Hot Springs Mineral Baths. Life is a little slower, a little sweeter here.

Position Overview:

The Madison County Health Department (MCHD) is seeking a dedicated Public Health Nurse I to serve in the clinical setting as well as performing back-up duties for program coordinators and clinic staff. Job duties include working with clients in the clinic setting, medical record documentation, sending referrals, tracking referrals, and follow up. This job also includes record maintenance, data entry, following program guidance from other team members, and other duties as assigned.

Minimum Education and Experience Requirements:

- Graduation from a state accredited program of practical nurse education and one year of practical nurse experience, which includes advanced or in-service training in the area to which assigned;
- Or graduation from a state accredited program of practical nurse education including a pharmacology course;
- Or completion of an approved pharmacology course upon graduation, which provides the knowledge, skills, and abilities needed for the administration of medications required by the work setting;
- Or an equivalent combination of education and experience.

Special Qualifications- A current license to practice as a Registered Nurse in North Carolina, issued by the N.C. Board of Nursing.

Application Requirements:

- Completed application forms are mandatory.

- Applications must include a detailed summary of job duties performed and work experience. Statements such as “See resume” are not acceptable.
- **Copies of transcripts are required.**

Application Process:

Submit a [North Carolina State Application \(PD 107\)](#) with a cover letter to Madison County. To obtain an application, visit <https://www.madisoncountync.gov/employment-opportunities.html> Applications will be accepted at the Madison County Health Department, 493 Medical Park Drive, Marshall, NC 28753 or by email to wowenby@madisoncountync.gov

Madison County Government is an Equal Opportunity Employer. Applicant must be willing to submit and pass a pre-employment drug/alcohol test as well as a criminal background check. Must possess a valid North Carolina Driver’s License

Additional Information:

- Madison County is a drug-free workplace.

We look forward to receiving your application and welcoming dedicated professionals to our team.

Date Posted: 3/5/2026

Closing Date: Until filled