

Madison County Board of Elections

Meeting Minutes

August 31, 2018

The Madison County Board of Elections met on Friday, August 31, 2018 at 3:00 p.m. in the Board of Elections Conference Room. In attendance: Sandra Tolley, Vice Chair; Ray Lewis, Secretary; Jerry Wallin, Member; Kathy Ray, Director; Wade Gahagan, Deputy Director; Phil Presnell, Director of Information Technology Services; Jesse Roberts, Director of Maintenance; Forrest Gilliam, County Manager; and two (2) members of the public. Dyatt Smathers, Chair was absent from the meeting due to a prior commitment.

Call to Order

Vice Chair Tolley called the meeting to order at 9:05 a.m.

Vice Chair Tolley introduced U.S. Department of Homeland Security (DHS) North Carolina District - Charlotte Protective Security Advisor Darryl Aspey.

DHS Advisor Aspey provided information regarding the Department's site visits to all local elections offices across the state, the Elections Infrastructure Security Practices Checklist, and the DHS training tools and resources that are available. He also provided the Board with the option of receiving either a formal or informal response to the site visit and completion of the security checklist.

Secretary Lewis made a motion: *To receive a formal written response from the Department of Homeland Security.* Member Wallin seconded the motion, and the motion carried unanimously.

Director Ray and Vice Chair Tolley initialed and signed the Protected Critical Infrastructure Information Express and Certification Statement Form.

County officials and Board of Elections members and staff completed The Elections Infrastructure Security Practices Checklist.

Vice Chair Tolley asked DHS Advisor Aspey for the top three areas to address. He recommended increasing the number of closed circuit monitors in critical areas of the building, access control, and installing an inner office panic switch.

Citizens Comments

Citizens asked the following questions:

1. Is the DHS conducting the site visits across the country?
2. Are the report findings mandatory or voluntary?
3. Do counties have to fund their own initiative?

4. Are you a government employee that is not going to get an increase in pay this year?

An additional comment was made that all this effort to make the vote secure should be publicized to encourage voters that their effort is not in vain.

Adjournment

Member Wallin made a motion: *To adjourn the meeting.* Secretary Lewis seconded, and the motion carried unanimously. The meeting adjourned at 11:45 a.m.

Minutes Approved 9-19-18

Kathy Ray
Kathy Ray, Director

Ray Lewis
Ray Lewis, Secretary

Dyatt Smathers
Dyatt Smathers, Chair