



## Plat Review Request Form

### Section 1: Applicant Information

Full Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Section 2: Property and Division Details

Property Owner: \_\_\_\_\_

Location and Description of Property: \_\_\_\_\_

Tax Parcel Identification Number: \_\_\_\_\_

Total Area of Property: \_\_\_\_\_

Proposed Division Details: \_\_\_\_\_

### Section 3: Type of Application (Checklist)

Family Subdivision (Section 7.3)

Exemption as per § 160D-802

Special Subdivision (Section 7.4)

Combination/Recombination of Lots

Division of Land into Parcels >10 Acres

Public Acquisition for Street Right-of-Way

Division of a Tract ≤2 Acres into 2-3 Lots

Division According to Probated Will/Intestate Succession

### Section 4: Environmental and Regulatory Considerations

Is the property affected by any of the following? (Check if applicable)

Watershed Ordinance

Flood Plain Ordinance

Mountain Ridge Protection Ordinance

### Section 5: Submission Method

Electronic Submission

Paper Copy Submission

### Section 6: Review Fee and Period

Review Fee: **\$15** (as per Madison County Fee Schedule)

Review Period: **30 days** (as per Section 7.4 of the Madison County Subdivision Ordinance)

### Section 7: Certification and Signatures

By signing below, I certify that the information provided in this application is accurate and complete to the best of my knowledge. If I am not the property owner, I confirm that I have the necessary authorization from the property owner to submit this plat review request.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_