



# Land Use Permit Application

## Property Information:

Property Address: \_\_\_\_\_

Parcel/Tax ID Number: \_\_\_\_\_

Land Use Classification: A-O  RA  R-1  R-2  NC  CMU  RB  C  I

Lot Size: \_\_\_\_\_ Lot Width: \_\_\_\_\_ Lot Coverage Percentage \_\_\_\_\_

Current Use: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Accessory Buildings: \_\_\_\_\_

Site Plan: The attached site plan should include property boundaries, setbacks, dimensions, and the placement of any buildings or structures. **Including the following:**

Flood Plain:  Yes  No

Watershed:  Yes  No

Protected Ridge:  Yes  No

Elevation: \_\_\_\_\_

Building Height: \_\_\_\_\_

## Applicant Information:

Full Name of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Is the applicant the owner  Yes  No

## Certifications:

**If a permit is granted, I/We, the undersigned, agree to conform to all county ordinances and codes. Furthermore, we agree to meet all state-mandated standards such as health, building safety, and fire. I hereby swear that the above information is truthful and accurate to the best of my understanding.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

# Development Review Team Checklist

## 1. County Planning:

- Compliant with LUO
- Compliant with MRPO
- Compliant with WSPO
- Compliant with FDP

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 1a. Town Planning

- Compliant with Town Ordinances
- Water
- Sewer

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-  Certificate of Zoning Compliance Issued Date: \_\_\_\_\_ Initial \_\_\_\_\_

## 2. Environmental Health:

- Evaluate site for well and septic system feasibility.
- Replacement of Home; Repairs and Expansion
- Plan Review Regulated Establishments

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-  Septic CA Approval \_\_\_\_\_

-  Operational Permit issued Date: \_\_\_\_\_ Initial \_\_\_\_\_

## 3. Mapping:

- Verify legal description and boundary survey.
- Ensure an accurate site plan with all necessary details.
- Confirm GIS data entry and address assignment.
- Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 4. Solid Waste:

- Determine solid waste management requirements.
- Plan for waste disposal and recycling facilities.
- Trash Card

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 5. Building Inspections:

- Examine building plans for code compliance.
- Schedule and perform required inspections during construction.
- Issue certificate of occupancy upon project completion

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-  Certificate of Occupancy issued Date: \_\_\_\_\_ Initial \_\_\_\_\_

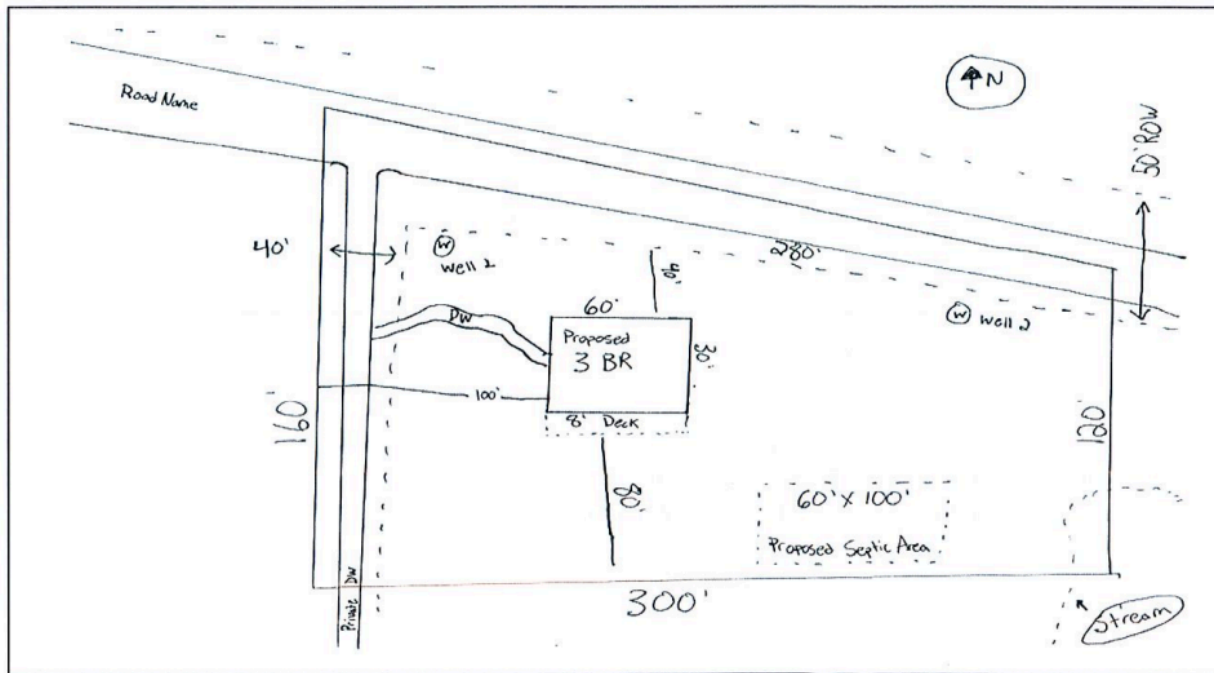
Each designated reviewer should sign and date upon completion of their review to ensure that all aspects of the development have been properly addressed.

# Madison County Site Plan Form

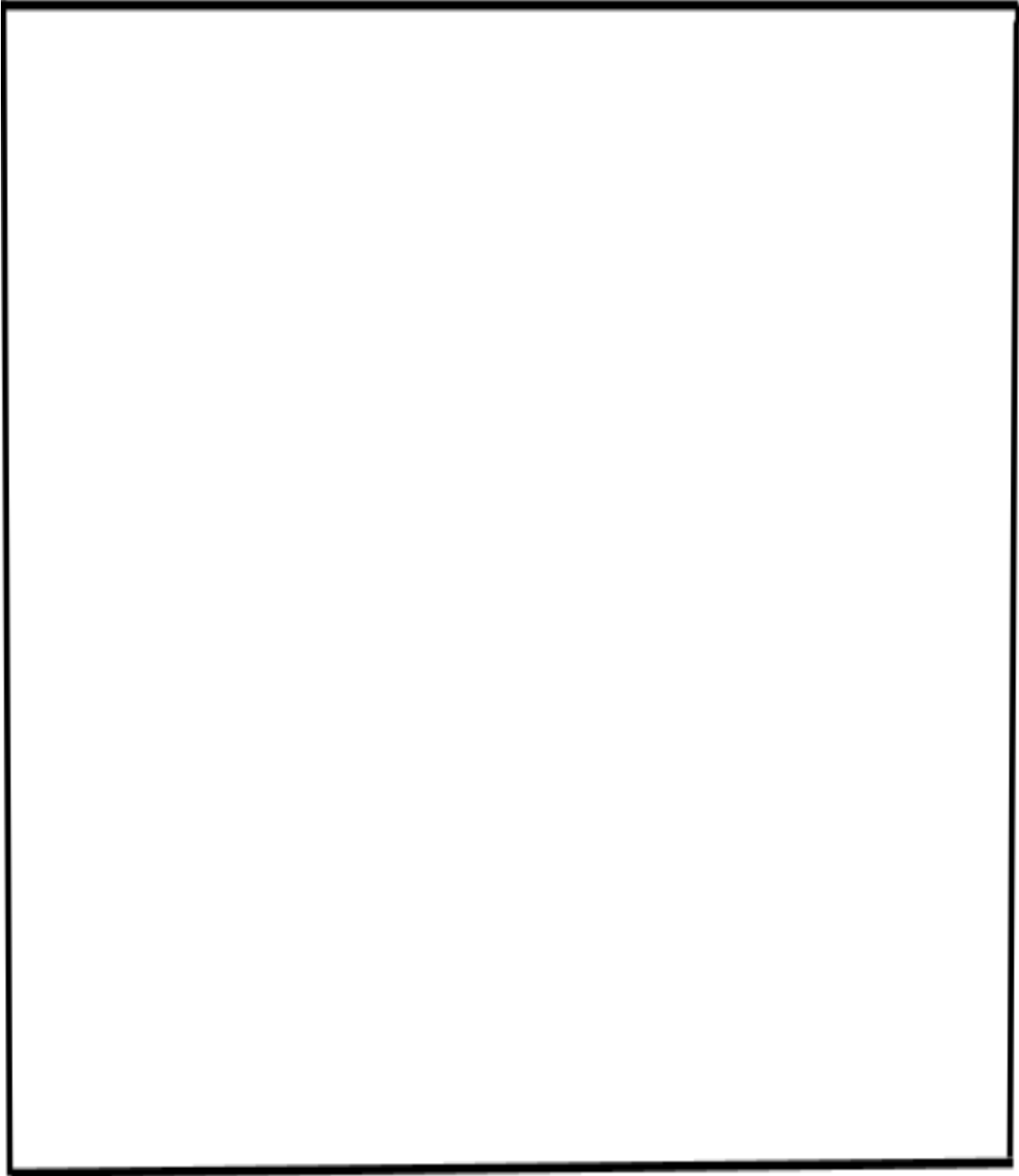
This site plan form is a mandatory component of the Land Use permit application process. It is essential to assign a property address to a proposed structure, determine county land use requirements, and apply for a well or septic permit. Evaluation by Environmental Health and address assignment can only proceed once this form is completed as instructed.

## Please include the following items on your site plan drawing:

- [ ] Property lines with dimensions and orientation to streets, roads, and driveways (include a north arrow)
- [ ] Proposed structure location(s), including decks, walkways, garages, pools, or other structures with dimensions
- [ ] Driveway location(s) and identification of primary access for addressing purposes
- [ ] Preferred sites for septic system with dimensions and setbacks
- [ ] Location of existing and proposed wells, including those on adjacent properties if known
- [ ] All surface water bodies such as springs, creeks, ponds, rivers, streams, wetlands, etc.
- [ ] Existing or proposed easements, encroachment agreements, or rights-of-way
- [ ] Location of existing or proposed chemical or petroleum storage tanks, either above or below ground



Please draw your site plan on the back of this form.



Certification:

I, the undersigned applicant/property owner, certify that the information provided is accurate and that I have included all the required items in the site plan. I understand that any changes may void this site plan.

Signature of Authorized Agent/Owner: \_\_\_\_\_ Date: \_\_\_\_\_