



Madison County Health Department

◇ 493 Medical Park Drive ◇ Marshall, NC 28753 ◇

Tammy Cody, MHS
Health Director

◇ Tel: 828-649-3531 ◇ Fax: 828-649-9078 ◇

www.madisoncountyhealth.org

Melissa Robinson, MD
Medical Director

Job Opening:
Nutritionist II
Madison County Health Department

DESCRIPTION: The Madison County Health Department is hiring a Nutritionist II. The WIC Program is responsible for implementing the Special Supplemental Nutrition Program, which supports pregnant and postpartum/lactating women, infants, and children up to five years old. This program is an important part of healthcare services. The main responsibility of this role is to oversee the operations of the Special Supplemental Nutrition Program, WIC, at the Madison County Health Department. This position involves direct client care.

JOB REQUIREMENTS: Knowledge, Skills, and Abilities: Specialized knowledge and skill in comprehensive nutrition assessment and care planning, including problem diagnosis, counseling, and evaluation of clients from diverse backgrounds, ages, and with multiple and complex health and therapeutic nutritional needs. Knowledge of human behavior and techniques for effecting behavior change with considerable skill in counseling. Broad knowledge in health care ethics, documentation in the medical record, and quality assurance. Knowledge in the organization of community health and nutrition resources. Sophisticated knowledge of current scientific information regarding nutrition, diet, and health and the ability to relate this information to clients, professionals, and the public. Skill in conducting a nutrition education or community needs assessment. Fundamental knowledge of current principles and practices of public health, and program coordination. Ability to interpret policy and protocols into operational procedures and work priorities. Skill in organizing and coordinating the work of others. Full range of skill in presenting ideas orally and in writing in a clear, concise manner. Skill in organizing and coordinating the work of others.

Minimum Education and Experience: Registered Dietitian with the Commission on Dietetics Registration; or Master's degree in Dietetics, Public Health Nutrition, or Nutrition; or graduation from a Commission on Accreditation for Dietetics Education- approved Didactic Program in Dietetics and two years nutrition experience; or Dietetic Technician, Registered with the Commission on Dietetics Registration with a Bachelor's degree in any subject area from an accredited four-year college or university and two years nutrition experience; or a Bachelor's of Science degree in Dietetics, Public Health Nutrition or Community Nutrition from an accredited four-year college or university and two years nutrition experience. Administering the Class – Candidates should provide documentation of registration status from the Commission on Dietetic Registration and provide university or college transcripts or a CADE verification statement.

WORK SCHEDULE: 8:30 AM to 5:00 PM Monday-Friday. Occasionally assistance may be needed for activities that occur outside the usual work schedule.

REQUIREMENTS:

Applicant must be willing to submit and pass a pre-employment drug/alcohol test and a criminal background check. This position is subject to health and safety-sensitive random drug testing.

APPLICATION PROCESS:

This position is open until filled. Please submit a North Carolina State Application (PD 107) with a cover letter and official high school and/or college transcripts. Application (PD 107) may be obtained at <https://www.madisoncountync.gov/employment-opportunities.html>. Applications will be accepted at the Madison County Health Department, 493 Medical Park Drive, Marshall, NC, or mailed to Kathy Price, Madison County Health Department, 493 Medical Park Drive, Marshall, NC 28753. Applications will also be accepted via email to: kprice@madisoncountync.gov