



Madison County Government Vacancy Announcement

Facilities Maintenance Worker I Maintenance Department

Position Summary:

Maintaining and repairing County owned grounds, buildings, and related facilities. An employee in this position performs a variety of tasks involving manual labor requiring the use of hand tools and light equipment operation. Work involves street maintenance, general housekeeping, building cleaning, and grounds maintenance work. Work involves public contact and problem solving, independent judgment, and initiative.

Employee is subject to hazards associated with public works including working in both inside and outside environments, work is performed in close quarters, and exposure to various hazards. Work is performed under the general direction of the Maintenance Director.

To obtain an application, visit <http://www.madisoncountync.org/employment.html>

Applications can be submitted to the Madison County Human Resources Department,
HR@madisoncountync.gov

Applications can also be mailed to the Madison County Human Resources Department, PO Box 579, Marshall, NC 28753

This position is non-exempt under the Fair Labor Standards Act. Madison County Government is an Equal Opportunity Employer.

Essential Functions:

- Performs preventative and corrective maintenance of County facilities and equipment.
- Responds to service requests from the Director of Facilities Maintenance; reviews and determines required maintenance and repair work.
- Maintains grounds by picking up debris, mowing, edge trimming, and other landscaping tasks.
- Operates chain saws, weed eaters, and other light equipment as needed.
- Repairs electrical fixtures including sockets, switches, globes and breakers.
- Repairs and replaces faucets, valves and fixtures as needed.
- Runs and assists in running conduit and pulling wire.
- Paints exterior and interior surfaces, walls and trim.
- Repairs broken and/or damaged flooring, replaces flooring when needed.

Minimum Qualifications:

Thorough knowledge of maintenance, repair and manual tasks of the area assigned; general knowledge of the use of common hand and specialized power tools required in the work; general knowledge of the safe use and operation and preventive maintenance of electrical and mechanical equipment required in the work; skill in the use of equipment to which assigned; ability to perform manual labor for extended periods; ability to establish and maintain effective working relationships with associated and the general public. High School Diploma or GED and considerable experience in public utilities and public works facilities maintenance, repair and construction, or equivalent combination of education and experience.

Knowledge, Skills, and Abilities:

Knowledge of building maintenance and cleaning practices, supplies, and equipment and ability to use them economically and efficiently; ability to understand oral and written directions; ability to establish and maintain effective working relationships with associates; physical ability to perform heavy manual work; ability to work independently.

Physical Requirements:

This work requires occasional and frequent exertion of up to 50 pounds of force; work regularly requires standing, walking, frequently pushing or pulling and lifting and occasionally requires climbing, kneeling, or crawling. Work regularly requires exposure to outdoor weather conditions and occasionally requires wet, humid conditions, working near moving mechanical parts, exposure to fumes or airborne particles.

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. In compliance with ADA requirements, reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Requirements:

Applicant must be willing to submit and pass a pre-employment drug/alcohol test as well as a criminal background check. This position is subject to health and safety sensitive random drug testing. Must possess a valid North Carolina Driver's License.

Salary:

\$37,440.00 - \$41,600.00 annually. This position comes with a benefits package including employee paid health insurance after 60 days of employment. Optional supplemental plans such as dental, vision, and disability are also available. Paid sick, vacation, and holiday leave are available following 90 days of employment.