

County of Madison

The Madison County Board of Commissioners met in regular session on Tuesday, July 9, 2019 at 7:00 p.m. at the Madison Campus of AB Tech, 4646 Hwy 25-70 Marshall, North Carolina.

In attendance were Chairman Norris Gentry; Vice-Chairman Wayne Brigman; Commissioners Matt Wechtel, Craig Goforth, and Mark Snelson; County Manager Forrest Gilliam; County Attorney Donny Laws; Clerk Mandy Bradley.

The meeting was called to order at 7:00 p.m. by Chairman Gentry.

**Agenda Item 1: Agenda Approval**

Chairman Gentry called for approval of the agenda at which time he requested the following additions to the agenda:

Item 7b-Budget Amendment #18

Item 8f-Public Hearing Request for Road Name Change of Kenpak Lane

Item 8g-Schools 40/42 Funds Request

Upon motion of Vice Chairman Brigman seconded by Commissioner Snelson, the board voted unanimously to approve the requested amendments to the agenda. (Attachment 1.1)

**Agenda Item 2: Approval of June 3, 2019 (Special) Minutes; June 11, 2019 (Special) Minutes; June 11, 2019 (Regular) Minutes; June 21, 2019 (Public Hearing) Minutes**

Chairman Gentry called for the approval of June minutes and requested if there were any corrections or additions to the minutes as presented. County Manager Forrest Gilliam pointed out to the board that a revised copy of the June 21, 2019 minutes had been presented which included a format change that placed the Budget Ordinance to be contained within the minutes instead of as an attachment.

Chairman Gentry called for all those in favor of approving the minutes to signify with all voting in favor. Commissioner Wechtel clarified with Chairman Gentry that it was to accept the minutes as amended to which Chairman Gentry confirmed.

**Agenda Item 3: John Caldwell, Fox Hunting**

Mr. Caldwell spoke with Commissioners regarding fox hunting/trapping in North Carolina. He along with Joe Miller from the NC Trapper's Association and Dewayne Robinson presented information and answered questions regarding the request for the Commissioners to write letters of support to Representative Michele Presnell and Senator Ralph Hise in order to establish a season for fox hunting/trapping in Madison County. Upon motion of Vice-Chairman Brigman, seconded by Commissioner Goforth, the board voted 4-1 with Commissioner Wechtel voting opposed to table the discussion until the next regularly scheduled meeting.

**Agenda Item 4: Jan Lounsbury, Senior Tar Heel Legislators Report**

Ms. Lounsbury presented the report of the Senior Tar Heel Legislators from June 2019 to the board.

**Agenda Item 5: Connie Harris, Social Services Director**

Ms. Harris presented information based on the recommendation of the Social Services Board that Jaime Stokes be appointed as the Special County Attorney for Social Services Matters with Madison County Social Services. Upon motion of Chairman Gentry, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the recommendation of the Madison County Board of Social Services to employ Jaime Stokes in the capacity of attorney for Social Services Matters.

**Agenda Item 6: Brooke Smith, Human Resources**

Ms. Smith requested that the board authorize the County Manager to sign the contract between Madison County and Health Insurance Services of Asheville for health insurance needs. Commissioner Wechtel requested clarification on the dollar amount of the contract which Ms. Smith explained. Upon motion of Commissioner Wechtel, seconded by Commissioner Goforth, the board voted unanimously to accept the contract as presented. (Attachment 6.1)

**Agenda Item 7: Crystal Cantey, Finance Officer**

**a. June Financial Statements**

Ms. Cantey presented information and answered questions regarding the June Financial Statements. (Attachment 7.1)

**b. Budget Amendment #18**

Budget Amendment #18 was presented and discussed with the board by Ms. Cantey. Upon motion of Chairman Gentry, seconded by Commissioner Wechtel, the board voted unanimously to approve Budget Amendment #18. (Attachment 7.2)

**Agenda Item 8: Forrest Gilliam, County Manager**

**a. Manager's Report**

Mr. Gilliam discussed with the board information regarding the availability of online applications for building permits. He explained how the process works and that it will expedite the needs of the community.

Mr. Gilliam discussed with the board the North Carolina State Budget regarding Medicaid expansion, tax cuts, public school and community college construction as well as how it is paid for and how that impacts Madison County. He also discussed the Legislative Budgets and specific items for Madison County that includes a Forest Service Building, reimbursement of the county for the purchase of voting equipment, a special provision that requires that the driver's license office be opened five days per week by September, and rural broadband funding.

**b. State Road 1563 Abandonment Petition**

Presented and discussed with the board by Mr. Gilliam was information regarding a resolution request by the NC DOT for the abandonment petition of SR 1563. Upon motion of Commissioner Wechtel, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the abandonment petition. (Attachment 8.1)

**c. Home and Community Care Block Grant-Pisgah Legal Services**

Mr. Gilliam presented and discussed with the board, an amendment to the Home and Community Care Block Grant with Pisgah Legal Services. Upon motion of Commissioner Goforth, seconded by Commissioner Wechtel, the board voted unanimously to approve the amended Home and Community Care Block Grant. (Attachment 8.2)

**d. Board Appointments**

Mr. Gilliam presented and discussed board vacancies for the Housing Authority Board with the Commissioners. Upon motion of Commissioner Wechtel, seconded by Chairman Gentry, the board voted unanimously to approve the reappointment of Chris Watson to the Housing Authority Board.

The Library Board of Trustees vacancies were presented to and discussed with the board by Mr. Gilliam. Upon motion of Commissioner Wechtel and second by Chairman Gentry, the board voted unanimously to appoint Bobbie Pyron, Pete Dixon, and Rebecca Morris to fill the open seats on the Library Board of Trustees. Discussion was had by the board regarding a vacancy that was due to a resignation which would be appointed through June 2020. Commissioner Wechtel requested to amend the motion to include that Bobbie Pyron be appointed to fill the seat through June 2020 and the other appointees be appointed for regular terms. The motion was seconded by Chairman Gentry and unanimously approved by the board.

The Parks and Recreation Advisory Board vacancy was discussed with the board by Mr. Gilliam. Upon motion by Chairman Gentry and second of Commissioner Wechtel, the board voted unanimously to appoint Regina Reed to fill the term through December of 2020.

**e. Surplus Property**

Mr. Gilliam discussed surplus property with the board. A final offer on the bid for Ivy Way Lot #201 which has been advertised for upset bid was presented. Upon motion by Vice-Chairman Brigman, seconded by Commissioner Wechtel, the board voted unanimously to accept the offer for the property.

**f. Public Hearing Request for Road Name Change of Kenpak Lane**

Mr. Gilliam presented information regarding a request for a public hearing at the next regular meeting to change the name of Kenpak Lane to Printpack Lane. Upon motion of Chairman Gentry, seconded by Commissioner Wechtel, the board voted unanimously to set the hearing for the renaming of the road from Kenpak Lane to Printpack Lane at the August 13, 2019 regular meeting. (Attachment 8.6)

**g. Schools 40/42 Funds Request**

Mr. Gilliam presented a request from the Madison County Board of Education for additional 40/42 Funds for septic expansion at the Middle School. Upon motion by Vice-Chairman Brigman, seconded by Commissioner Snelson, the board voted unanimously to approve the request for the additional 40/42 Funds.

**Item 9: Public Comment**

Hart Barnhill-Mr. Barnhill spoke regarding pollution in the French Broad River.

Elaine Robbins-Ms. Robbins spoke regarding fox hunting and public comment at Commissioners meetings.

Elizabeth Pantzer-Ms. Pantzer spoke regarding fox hunting.

(Attachment 9.1)

**Item 10: Adjournment**

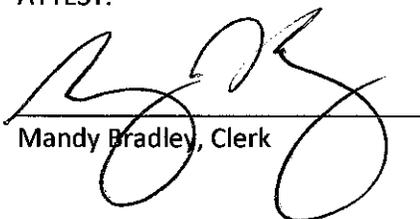
Upon motion of Vice-Chairman Brigman, seconded by Commissioner Goforth, the board voted unanimously to adjourn the meeting.

This the 9th day of July, 2019.

MADISON COUNTY

  
\_\_\_\_\_  
Norris Gentry, Chairman  
Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Mandy Bradley, Clerk

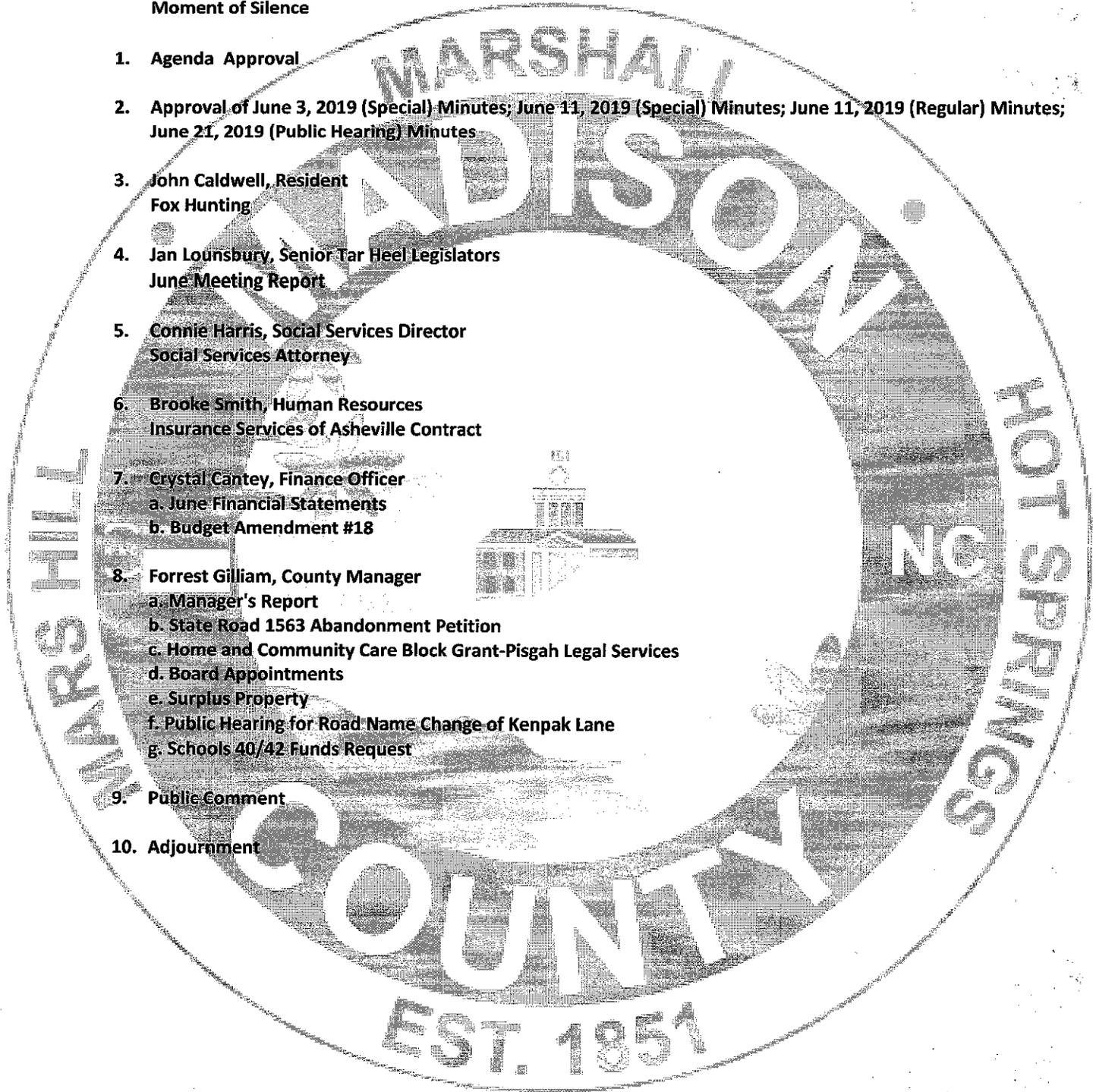
Madison County Board of Commissioners  
Agenda  
July 9, 2019

Attachment 1.1

7:00 P.M.

Meeting Called To Order  
Pledge of Allegiance  
Moment of Silence

1. Agenda Approval
2. Approval of June 3, 2019 (Special) Minutes; June 11, 2019 (Special) Minutes; June 11, 2019 (Regular) Minutes; June 21, 2019 (Public Hearing) Minutes
3. John Caldwell, Resident  
Fox Hunting
4. Jan Lounsbury, Senior Tar Heel Legislators  
June Meeting Report
5. Connie Harris, Social Services Director  
Social Services Attorney
6. Brooke Smith, Human Resources  
Insurance Services of Asheville Contract
7. Crystal Cantey, Finance Officer
  - a. June Financial Statements
  - b. Budget Amendment #18
8. Forrest Gilliam, County Manager
  - a. Manager's Report
  - b. State Road 1563 Abandonment Petition
  - c. Home and Community Care Block Grant-Pisgah Legal Services
  - d. Board Appointments
  - e. Surplus Property
  - f. Public Hearing for Road Name Change of Kenpak Lane
  - g. Schools 40/42 Funds Request
9. Public Comment
10. Adjournment



**PROFESSIONAL AND CONSULTING SERVICES AGREEMENT**

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, in the Town of Marshall and the State of North Carolina, by the **MADISON COUNTY NORTH CAROLINA GOVERNMENT** (established pursuant to laws of the State of North Carolina) (hereafter called "CLIENT") and **INSURANCE SERVICE OF ASHEVILLE, INC.** (hereafter called "BROKER"). This agreement will be valid for the period of June 1, 2019 through December 31, 2020.

In consideration of the agreements set forth, CLIENT and BROKER agree:

**1. Scope and Description of Services:**

BROKER will perform in a timely fashion for the benefit of CLIENT services for the employee Medical benefit plan. These services include and are not limited to consulting, research, advocacy, brokerage, marketing and negotiating on behalf of CLIENT.

**1a). Additional Services Offered by Broker:**

BROKER will offer same services as described in #1 as it relates to other benefit plans, such as Life, Dental, Vision, Short-Term Disability, Long-Term Disability Cancer and Critical Illness and/or supplemental insurances. In these instances, BROKER compensation will be paid directly by insurance company.

**2. Terms of Payment for Services:**

CLIENT shall pay to BROKER, as full payment for all services to be performed by BROKER pursuant to this Agreement, an annual compensation of \$18,480. Invoicing will be made in equal monthly installments of \$1,540 by BROKER. This fee is equivalent to \$7.00 PEPM (Per Employee Per Month based on 220 full-time, benefits eligible employees as provided in the Madison County, North Carolina Request for Proposal for Benefits Broker and Consulting Services dated January 2, 2018. Should this agreement be extended beyond May 31, 2019, and for future calculation purposes, then CLIENT will provide BROKER updated full-time, benefits eligible employee count by May 1, 2019 and by May 1<sup>st</sup> of any subsequent year thereafter.

**2a. Benefits Eligible Employees:**

Effective June 1, 2019 per the email received by Marla Gouge (noted as addendum and received April 24, 2019; 10:29AM.), employee count at 220 Benefits Eligible Employees.

**3. Insurance:**

BROKER shall maintain professional liability insurance in the amount of \$5,000,000 covering claims arising out of the performance of the professional services pursuant to this Agreement. Certificates of this insurance shall be furnished to CLIENT upon request.

**4. Noncollusion:**

BROKER warrants and represents that it has not paid and agrees not to pay any bonus, commission, fee or gratuity to any employee or official of CLIENT or to any other BROKER for the purpose of obtaining this Agreement.

**5. Prohibited Interests:**

No member or officer, or employee of CLIENT or a local public body with financial interest or control in this agreement during the tenure or for one year(s) thereafter shall have any interest, direct or indirect, in this Agreement or the proceeds of it.

**6. Equal Employment Opportunity:**

In connection with the execution of this contract, the BROKER shall not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The BROKER shall take affirmative action to insure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex or national origin. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay, or other forms of compensation; and selection for training, including apprenticeship.

**7. Disclosure of Additional Commissions:**

CLIENT understands that BROKER may also receive other compensation for insurance products not specified under this Agreement which may be placed with CLIENT by BROKER. All forms and amounts of such compensation will be disclosed upon execution of this agreement and made available thereafter to CLIENT upon request.

**8. Amendments:**

This Agreement constitutes the entire agreement between the parties to it. Any proposed change in this Agreement shall be submitted to CLIENT for its prior approval. No modification, addition, deletion, etc., to this Agreement shall be effective unless and until such changes are reduced to writing and executed by the authorized officers of each party.

**9. Termination:**

CLIENT may terminate this Agreement at any time hereafter, with or without cause, by giving written notice to BROKER at P. O. Box 530, Asheville, NC 28802. Termination shall be effective upon receipt of notice by BROKER. BROKER may terminate this Agreement, with or without cause, by giving written notice to CLIENT at 107 Elizabeth Lane, P.O. Box 579, Marshall, NC 28753 at least 90 days in advance of such termination.

**10. Compliance with Laws:**

This Agreement shall be interpreted under, and governed by the laws of the State of North Carolina. BROKER agrees to comply with all applicable statutes, ordinances and regulations of the United States, the State of North Carolina, and units of local government.

In witness, the parties have executed this Agreement on the dates recited below:

**MADISON COUNTY NORTH CAROLINA GOVERNMENT (CLIENT)**

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

**INSURANCE SERVICE OF ASHEVILLE, INC. (BROKER)**

\_\_\_\_\_  
By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MADISON COUNTY  
MONTHLY FINANCIAL REPORT**

We are 100% of the way through the FY19 budget.

Bank balances at June 30, 2019 are as follows:

|                               | Unrestricted           | Restricted                               |
|-------------------------------|------------------------|--|
| General Fund                  | \$ 475,955.60          |  |
| Debt Service Fund             | \$ 204,181.59          |  |
| Capital Outlay Fund           | \$ 325,980.89          | (Includes funds for new voting machines) |
| Capital Management            | \$ 6,450,458.67        |  |
| Occupancy Tax Fund            |                        | \$ 95,189.20                             |
| Revaluation Fund              |                        | \$ 239,368.41                            |
| Tourism Development           |                        | \$ 373,920.54                            |
| Automation Fund               |                        | \$ 156,800.92                            |
| Drug Seizure Fund             |                        | \$ 21,015.20                             |
| Inmate Trust Fund             |                        | \$ 17,072.61                             |
| Soil & Water Conservation     |                        | \$ 89,774.51                             |
| <b>Total of All Accounts:</b> | <b>\$ 7,456,576.75</b> | <b>\$ 993,141.39</b>                     |

|                             |                   |
|-----------------------------|-------------------|
| New Jail Loan               | \$ -              |
| Cooperative Extension Loan  | \$ (0.33)         |
| School Debt Service         | \$ -              |
| 40-42 Set Aside for Schools | \$ (1,389,282.59) |
| Unspent Grant/Restricted F  | \$ (1,247,991.23) |
| Medicaid Cost Settlement    | \$ (760,122.11)   |
| Encumbered Amounts          | \$ (431,590.53)   |

**Total Unassigned and  
Unrestricted Bank  
Balances**                   **\$ 3,627,589.96**

|  | General                | Landfill             | 911                  | Total                  |
|--|------------------------|----------------------|----------------------|------------------------|
| <b>Unassigned and<br/>Unrestricted totals by</b> | <b>\$ 2,608,766.45</b> | <b>\$ 795,077.61</b> | <b>\$ 223,745.90</b> | <b>\$ 3,627,589.96</b> |

Notes:

- Occupancy Tax Fund - Balance is low because every quarter you must give 97% of the receipts to the TDA and 3% to the county.

**MADISON COUNTY  
MONTHLY FINANCIAL REPORT**

**SUMMARIES:**

**Percentage of budget at June 30, 2019 is:**

| <b>All Funds:</b> | <b>YTD</b>       | <b>Amended<br/>Budget</b> | <b>% OF<br/>BUDGET</b> |
|-------------------|------------------|---------------------------|------------------------|
| Revenues          | \$ 24,688,168.33 | \$ 27,894,648.12          | 88.51                  |
| Expenditures      | \$ 25,265,422.07 | \$ 27,894,648.12          | 90.57                  |

| <b>General Fund</b>   | <b>MTD</b>      | <b>YTD</b>       | <b>Encumbered</b> | <b>% OF<br/>BUDGET</b> | <b>YEAR TO DATE<br/>6/18</b> |
|-----------------------|-----------------|------------------|-------------------|------------------------|------------------------------|
| Revenues to Date:     | \$ 1,494,781.53 | \$ 22,608,966.61 |                   | 88.36                  | \$ 23,420,525.07             |
| Expenditures to Date: | \$ 1,938,466.62 | \$ 23,144,895.50 | \$ 406,649.61     | 90.47                  | \$ 23,623,206.50             |
| Gain/Loss to Date:    | \$ (443,685.09) | \$ (535,928.89)  |                   |                        | \$ (202,681.43)              |
| Contingency           | \$ 59,881.78    |                  |                   |                        |                              |

| <b>Landfill</b>       | <b>MTD</b>     | <b>YTD</b>      | <b>Encumbered</b> | <b>% OF<br/>BUDGET</b> | <b>YEAR TO DATE<br/>6/18</b> |
|-----------------------|----------------|-----------------|-------------------|------------------------|------------------------------|
| Revenues to Date:     | \$ 43,823.61   | \$ 1,888,624.63 |                   | 89.90                  | \$ 2,019,537.81              |
| Expenditures to Date: | \$ 125,514.71  | \$ 1,969,355.81 | \$ 24,940.92      | 93.64                  | \$ 1,941,604.55              |
| Gain/Loss to Date:    | \$ (81,691.10) | \$ (80,731.18)  |                   |                        | \$ 77,933.26                 |
| Contingency           | \$ 24.34       |                 |                   |                        |                              |

| <b>911 Emergency<br/>Telephone Services</b> | <b>MTD</b>   | <b>YTD</b>    | <b>Encumbered</b> | <b>% OF<br/>BUDGET</b> | <b>YEAR TO DATE<br/>6/18</b> |
|---|--------------|---------------|-------------------|------------------------|------------------------------|
| Revenues                                    | \$ 17,325.19 | \$ 190,577.09 |                   | 91.67                  | \$ 238,929.34                |
| Expenditures                                | \$ 9,721.66  | \$ 151,170.76 | \$ -              | 72.52                  | \$ 202,505.72                |
| Gain/Loss                                   | \$ 7,603.53  | \$ 39,406.33  |                   |                        | \$ 36,423.62                 |
| Contingency                                 | \$ -         |               |                   |                        |                              |

**MADISON COUNTY**  
**MONTHLY FINANCIAL REPORT**

**GENERAL FUND:**

| DEPARTMENT                           | MTD           | YTD             | % OF BUDGET | YEAR TO DATE 6/18 |
|--------------------------------------|---------------|-----------------|-------------|-------------------|
| Vehicle Tax                          | \$ 86,350.72  | \$ 885,625.48   | 93.22       | \$ 912,698.42     |
| Overages/Underages                   | \$ -          | \$ 10.48        |             | \$ (7.77)         |
| Ad Valorem Tax Interest              | \$ 7,733.54   | \$ 129,974.77   | 97.91       | \$ 257,789.84     |
| Late Listing Fee                     | \$ 817.37     | \$ 19,633.37    | 112.19      | \$ 11,777.46      |
| Legal Fees                           | \$ -          | \$ -            |             | \$ 1,490.00       |
| 2003 Ad Valorem Tax                  | \$ -          | \$ 232.35       | 185.88      | \$ 341.15         |
| 2004 Ad Valorem Tax                  | \$ 11.48      | \$ 206.36       | 165.09      | \$ 786.26         |
| 2005 Ad Valorem Tax                  | \$ 111.38     | \$ 233.41       | 233.41      | \$ 694.67         |
| 2006 Ad Valorem Tax                  | \$ 98.68      | \$ 472.67       | 131.30      | \$ 1,066.72       |
| 2007 Ad Valorem Tax                  | \$ 4.49       | \$ 1,358.99     | 107.86      | \$ 1,963.57       |
| 2008 Ad Valorem Tax                  | \$ 8.62       | \$ 2,323.27     | 34.43       | \$ 11,400.15      |
| 2009 Ad Valorem Tax                  | \$ 227.04     | \$ 3,152.93     | 105.10      | \$ 18,625.38      |
| 2010 Ad Valorem Tax                  | \$ 81.25      | \$ 3,163.55     | 65.36       | \$ 25,999.37      |
| 2011 Ad Valorem Tax                  | \$ 257.18     | \$ 4,285.53     | 85.71       | \$ 35,371.33      |
| 2012 Ad Valorem Tax                  | \$ 304.08     | \$ 8,601.83     | 86.02       | \$ 44,109.10      |
| 2013 Ad Valorem Tax                  | \$ 55.30      | \$ 12,034.82    | 80.23       | \$ 50,358.49      |
| 2014 Ad Valorem Tax                  | \$ 923.63     | \$ 16,527.89    | 91.82       | \$ 72,095.58      |
| 2015 Ad Valorem Tax                  | \$ 895.51     | \$ 32,976.58    | 93.00       | \$ 125,132.82     |
| 2016 Ad Valorem Tax                  | \$ 3,652.67   | \$ 67,420.65    | 84.28       | \$ 242,098.30     |
| 2017 Ad Valorem Tax                  | \$ 7,490.04   | \$ 199,618.97   | 107.90      | \$ 9,950,482.77   |
| 2018 Ad Valorem Tax                  | \$ 31,909.96  | \$ 9,929,510.84 | 98.21       | \$ 2,287.74       |
| 2019 Ad Valorem Tax                  | \$ 374.07     | \$ 25,069.76    |             | \$ -              |
| Collection Fees: Marshall            |               | \$ 1.81         | 90.50       | \$ 3.93           |
| Collection Fees: Mars Hill           |               | \$ 0.10         | 20.00       | \$ 1.33           |
| Collection Fees: Hot Springs         |               |                 |             | \$ 2.03           |
| Sale of Tax Maps                     | \$ 125.00     | \$ 924.00       | 122.92      | \$ 363.80         |
| Tax Office Copies                    |               | \$ -            |             | \$ 70.50          |
| Returned Check Fees                  |               | \$ 630.08       | 63.01       | \$ 1,743.93       |
| Refunds/Overpayment of T             | \$ (29.33)    | \$ 8,754.41     |             | \$ (13,162.89)    |
| Contra: Returned Check               | \$ 1,726.33   | \$ (1,732.82)   |             | \$ 232.12         |
| Sale of Foreclosed Property          |               | \$ 221,425.95   | 99.67       | \$ 136,670.25     |
| Contra: Foreclosed Property Expenses |               | \$ (40,488.27)  | 93.26       | \$ (11,008.73)    |
| Sales Tax/Video Programmi            | \$ 4,102.14   | \$ 12,081.08    | 75.51       | \$ 16,436.99      |
| Sales Tax                            | \$ 363,873.13 | \$ 2,989,845.85 | 76.75       | \$ 3,648,695.29   |
| Gas Tax Refund/State                 | \$ -          | \$ 16,844.57    | 73.24       | \$ 24,556.81      |
| Payment In Lieu of Taxes             | \$ 150,191.00 | \$ 154,833.08   | 124.22      | \$ 151,365.81     |
| Forest Service Timber Sales          | \$ -          | \$ 10,191.85    | 100.00      | \$ 10,520.87      |
| Clerk of Court                       | \$ 8,067.19   | \$ 79,017.75    | 85.89       | \$ 73,421.49      |
| Board of Elections                   | \$ -          | \$ 200.91       | 83.71       | \$ 12,741.47      |
| Register of Deeds                    | \$ 21,112.50  | \$ 318,277.25   | 101.07      | \$ 314,592.25     |
| Sheriff's Department                 | \$ 56,606.18  | \$ 544,989.43   | 87.09       | \$ 633,064.08     |
| Emergency Management                 | \$ -          | \$ 38,524.12    | 98.82       | \$ 39,641.48      |
| Inspections                          | \$ 12,409.00  | \$ 150,873.56   | 91.72       | \$ 172,961.00     |
| Animal Control                       | \$ 1,545.45   | \$ 26,705.14    | 87.99       | \$ 31,154.91      |
| Transportation                       | \$ 10,832.05  | \$ 359,111.65   | 81.84       | \$ 452,201.25     |
| Cooperative Extension Serv           | \$ -          | \$ 3,275.00     | 86.18       | \$ 4,105.00       |
| Soil & Water Conservation            | \$ -          | \$ 15,821.93    | 52.55       | \$ 32,937.00      |
| Grant Revenues/JCPC/DJJD             | \$ 118,049.00 | \$ 247,636.48   | 70.25       | \$ 192,770.09     |
| Health Department                    | \$ 392,909.75 | \$ 2,061,527.86 | 92.63       | \$ 1,904,956.63   |
| Medicaid Hold Harmless Ta            | \$ -          | \$ 40,032.69    | 100.00      | \$ 11,452.55      |
| Social Services                      | \$ 17,472.02  | \$ 1,885,292.32 | 83.75       | \$ 1,980,067.50   |

**MADISON COUNTY  
MONTHLY FINANCIAL REPORT**

| Department                 | MTD                    | YTD                     | % OF BUDGET  | YEAR TO DATE 6/18       |
|----------------------------|------------------------|-------------------------|--------------|-------------------------|
| AFDC                       | \$ -                   |                         |              | \$ 31.03                |
| Foster Care                | \$ 61,456.93           | \$ 801,886.72           | 74.39        | \$ 1,008,567.85         |
| Medicaid                   | \$ -                   | \$ 370.00               | 740.00       | \$ 355.39               |
| Adoption                   | \$ 101,680.00          | \$ 110,785.00           | 135.60       | \$ 48,750.00            |
| Child Support Enforcement  | \$ 1,926.65            | \$ 110,193.75           | 88.24        | \$ 128,708.52           |
| In Home Aides              | \$ 7,945.50            | \$ 74,463.85            | 85.11        | \$ 79,642.25            |
| Beech Glen Center          | \$ 1,457.00            | \$ 10,213.00            | 102.13       | \$ 9,455.97             |
| Nutrition                  | \$ 40,961.78           | \$ 184,077.03           | 106.67       | \$ 154,326.02           |
| State Lottery Funds/Educat | \$ -                   | \$ 184,500.00           | 42.46        | \$ -                    |
| Library                    | \$ 7,447.97            | \$ 100,103.08           | 78.45        | \$ 165,908.13           |
| Parks & Recreation         | \$ 6,300.00            | \$ 16,260.00            | 84.64        | \$ 8,588.00             |
| Interest Earned            | \$ 58.88               | \$ 129,856.56           | 108.21       | \$ 79,635.29            |
| Rent of County Property    | \$ 5,775.00            | \$ 67,736.64            | 96.35        | \$ 69,300.00            |
| Finance/Other              | \$ 2,000.00            | \$ 10,904.02            | 89.01        | \$ 13,133.47            |
| Miscellaneous Income       | \$ 17,473.40           | \$ 102,547.03           | 114.39       | \$ 55,003.06            |
| Fund Transfer In           | \$ -                   |                         |              | \$ -                    |
| Transfer In - Fund 23 CDBG | \$ -                   |                         |              | \$ -                    |
| Transfer In - Fund 38 QSCB | \$ -                   | \$ 218,037.65           | 100.00       | \$ -                    |
| <b>Totals</b>              | <b>\$ 1,494,781.53</b> | <b>\$ 22,608,966.61</b> | <b>88.36</b> | <b>\$ 23,420,525.07</b> |

**GENERAL FUND EXPENDITURES**

| DEPARTMENT                   | MTD           | YTD             | Encumbered    | % OF BUDGET | YEAR TO DATE 6/18 |
|------------------------------|---------------|-----------------|---------------|-------------|-------------------|
| Governing Body               | \$ 4,526.92   | \$ 100,889.47   | \$ 30.50      | 96.91       | \$ 168,934.42     |
| Finance Office               | \$ 91,695.47  | \$ 552,320.58   | \$ 16.70      | 96.17       | \$ 570,375.46     |
| Tax Collector                | \$ 60,936.85  | \$ 284,022.95   |               | 96.14       | \$ 319,714.68     |
| Tax Supervisor               | \$ 17,466.49  | \$ 173,316.76   | \$ 12.20      | 78.32       | \$ 238,633.59     |
| Land Records                 | \$ 13.80      | \$ 18,499.29    | \$ 51.20      | 99.72       | \$ 76,220.37      |
| Professional Services        | \$ -          |                 | \$ 40,000.00  |             | \$ 36,557.50      |
| Court Facilities             | \$ 1,470.00   | \$ 11,050.90    | \$ 2,741.40   | 55.53       | \$ 8,876.74       |
| Board of Elections           | \$ 20,187.26  | \$ 324,825.04   | \$ 34,173.93  | 91.12       | \$ 257,229.95     |
| Register of Deeds            | \$ 28,590.69  | \$ 274,542.87   | \$ 18.30      | 93.58       | \$ 287,053.15     |
| Register of Deeds- Automat   | \$ -          | \$ 11,000.00    |               | 100.00      | \$ 11,000.00      |
| Maintenance                  | \$ 29,420.37  | \$ 460,199.80   | \$ 16,454.82  | 94.16       | \$ 339,185.91     |
| Sheriff's Department         | \$ 264,071.89 | \$ 3,150,242.84 | \$ 15,892.44  | 97.33       | \$ 3,204,992.88   |
| Emergency Management         | \$ 6,283.01   | \$ 53,708.25    | \$ 1,814.75   | 86.02       | \$ 56,721.06      |
| 911 Dispatchers              | \$ 40,325.07  | \$ 565,205.59   | \$ 143.10     | 93.09       | \$ 468,107.55     |
| Fire Contract/Forest Service | \$ 16,962.11  | \$ 66,523.66    | \$ 26,633.34  | 71.41       | \$ 80,161.27      |
| Inspections                  | \$ 29,515.03  | \$ 283,446.47   | \$ 2,212.28   | 96.00       | \$ 225,083.42     |
| Economic Development         | \$ 13,581.60  | \$ 40,426.95    |               | 29.61       | \$ 112,282.92     |
| Medical Examiner             | \$ -          | \$ 11,900.00    |               | 85.00       | \$ 6,900.00       |
| Ambulance Service Contract   | \$ 93,889.00  | \$ 1,126,668.00 |               | 100.00      | \$ 1,093,848.00   |
| Animal Control               | \$ 17,064.09  | \$ 286,198.94   | \$ 62.20      | 95.41       | \$ 273,865.04     |
| Transportation - Admin       | \$ 15,836.49  | \$ 109,314.89   |               | 85.15       | \$ 131,868.79     |
| Transportation - Operating   | \$ 40,029.64  | \$ 421,802.77   |               | 97.34       | \$ 378,794.02     |
| Transportation - Capital Ou  | \$ -          | \$ -            | \$ 254,017.00 |             | \$ 44,462.00      |
| Transportation - EDTAP       | \$ 498.15     | \$ 7,761.05     |               | 15.22       | \$ 15,652.70      |
| Planning & Development       | \$ 85,172.73  | \$ 157,448.97   |               | 96.87       | \$ 74,866.05      |
| Information Technology       | \$ 10,310.09  | \$ 166,040.78   | \$ 18.30      | 93.59       | \$ 190,463.25     |
| Cooperative Extension        | \$ 21,273.30  | \$ 249,156.94   |               | 91.88       | \$ 246,821.56     |
| Soil & Water                 | \$ 10,714.35  | \$ 124,080.61   | \$ 12.20      | 98.40       | \$ 126,204.48     |
| Health Department            | \$ 213,929.74 | \$ 2,948,552.02 | \$ (2,082.44) | 95.85       | \$ 2,754,209.59   |

**MADISON COUNTY  
MONTHLY FINANCIAL REPORT**

| DEPARTMENT                           | MTD                    | YTD                     | Encumbered           | % OF BUDGET  | YEAR TO DATE 6/18       |
|--------------------------------------|------------------------|-------------------------|----------------------|--------------|-------------------------|
| Smart Start                          | \$ 3,970.29            | \$ 50,685.16            |                      | 97.76        | \$ 56,691.28            |
| Management Admin.                    | \$ 22,727.04           | \$ 216,611.00           |                      | 46.57        | \$ 235,400.71           |
| Social Services                      | \$ 246,287.34          | \$ 2,687,612.12         | \$ 8,223.10          | 89.25        | \$ 2,900,236.97         |
| AFDC                                 | \$ 709.85              | \$ 5,902.46             |                      | 64.91        | \$ 5,278.18             |
| Special Assistance                   | \$ 9,557.50            | \$ 124,395.00           |                      | 58.12        | \$ 148,399.50           |
| State Foster Care                    | \$ 53,189.44           | \$ 514,077.89           |                      | 48.05        | \$ 811,136.31           |
| IV-E Foster Care                     | \$ 45,172.22           | \$ 624,892.29           |                      | 74.16        | \$ 736,238.13           |
| Medical Assistance Program           | \$ -                   | \$ 140.00               |                      | 2.67         | \$ 1,076.44             |
| Adoption Assistance                  | \$ 6,859.90            | \$ 117,836.04           |                      | 68.12        | \$ 99,830.72            |
| Crisis Intervention                  | \$ 1,649.34            | \$ 168,062.72           |                      | 56.56        | \$ 170,244.62           |
| Child Support                        | \$ 10,701.03           | \$ 99,986.95            | \$ 23.50             | 63.14        | \$ 110,156.60           |
| In Home Aides                        | \$ 14,856.00           | \$ 181,555.95           |                      | 74.49        | \$ 216,981.67           |
| Nutrition                            | \$ 41,659.04           | \$ 341,943.46           | \$ 6,012.49          | 72.36        | \$ 361,639.65           |
| Education                            | \$ 273,312.00          | \$ 3,885,303.05         |                      | 81.12        | \$ 3,615,714.28         |
| A-B Technical College                | \$ 9,375.00            | \$ 112,500.00           |                      | 83.33        | \$ 112,500.00           |
| Bank Charges                         | \$ 1,557.01            | \$ 17,354.83            |                      | 119.87       | \$ 15,668.85            |
| Library                              | \$ 38,836.23           | \$ 447,490.94           | \$ 156.10            | 67.92        | \$ 579,575.83           |
| Parks & Recreation                   | \$ 24,283.25           | \$ 122,759.60           | \$ 12.20             | 81.43        | \$ 102,063.86           |
| Debt Services                        | \$ -                   | \$ 1,275,311.65         |                      | 101.91       | \$ 963,000.33           |
| Debt Services Interest               | \$ -                   | \$ 171,328.00           |                      | 98.84        | \$ 452,264.17           |
| Fund Transfer In/ Landfill & Library |                        |                         |                      |              | \$ -                    |
| Fund Transfer Out/Revaluation        |                        |                         |                      |              | \$ 130,022.05           |
| <b>TOTALS</b>                        | <b>\$ 1,938,466.62</b> | <b>\$ 23,144,895.50</b> | <b>\$ 406,649.61</b> | <b>90.47</b> | <b>\$ 23,623,206.50</b> |

**LANDFILL FUND**

| REVENUES                      | MTD                 | YTD                    | Encumbered  | % OF BUDGET  | YEAR TO DATE 6/18      |
|-------------------------------|---------------------|------------------------|-------------|--------------|------------------------|
| Transfer From Fund Balance    | \$ -                | \$ -                   |             | 0.00         | \$ -                   |
| Landfill Miscellaneous Fees   | \$ -                | \$ 560.44              |             | 280.22       | \$ 643.55              |
| Returned Check Fees           | \$ -                |                        |             |              | \$ 32,297.00           |
| Surplus Property Proceeds     | \$ -                |                        |             |              | \$ 29,356.31           |
| State Tire Disposal Fee       | \$ -                | \$ 22,875.40           |             | 114.38       | \$ 29,356.31           |
| Local Tire Disposal Fee       | \$ 71.00            | \$ 670.60              |             | 167.65       | \$ 571.00              |
| White Goods Tax               | \$ -                | \$ 4,729.96            |             | 78.83        | \$ 14,070.78           |
| Sale of White Goods           | \$ 2,424.60         | \$ 16,713.40           |             | 104.46       | \$ 18,908.46           |
| Household Hazardous Waste     | \$ -                | \$ 1,300.82            |             | 108.40       | \$ 1,655.71            |
| Temporary Disposal Cards      | \$ 1,770.00         | \$ 28,882.50           |             | 120.34       | \$ 27,810.00           |
| Duplicate Disposal Cards      | \$ 50.00            | \$ 925.00              |             | 77.08        | \$ 1,440.00            |
| Landfill Disposal Cost Fees   | \$ 22,246.47        | \$ 116,677.87          |             | 97.23        | \$ 116,015.39          |
| Landfill Sale of Recyclables  | \$ 4,296.70         | \$ 45,575.40           |             | 75.96        | \$ 64,550.98           |
| Nuisance Tires                | \$ -                | \$ -                   |             | -            | \$ 5,659.14            |
| Disposal Cards                | \$ 9,337.10         | \$ 1,570,219.25        |             | 98.76        | \$ 1,631,231.50        |
| Construction Demolition       | \$ 3,604.35         | \$ 59,173.57           |             | 98.62        | \$ 47,510.52           |
| Solid Waste Disposal District | \$ -                | \$ 12,966.53           |             | 117.88       | \$ 15,151.05           |
| Grant/State                   |                     |                        |             |              |                        |
| Electronics Management        | \$ -                | \$ 1,389.33            |             | 36.56        | \$ 1,754.40            |
| Electronics (County)          | \$ 15.00            | \$ 5,862.50            |             | 134.69       | \$ 10,810.00           |
| Interest                      | \$ 8.39             | \$ 102.06              |             | -            | \$ 102.02              |
| <b>Totals</b>                 | <b>\$ 43,823.61</b> | <b>\$ 1,888,624.63</b> | <b>\$ -</b> | <b>89.90</b> | <b>\$ 2,019,537.81</b> |

**MADISON COUNTY  
MONTHLY FINANCIAL REPORT**

| <b>EXPENSES:</b>     | <b>MTD</b>           | <b>YTD</b>             | <b>Encumbered</b>   | <b>% OF BUDGET</b> | <b>YEAR TO DATE 6/18</b> |
|----------------------|----------------------|------------------------|---------------------|--------------------|--------------------------|
| Landfill             | \$ 115,730.43        | \$ 1,766,580.48        |                     | 94.57              | \$ 1,653,563.76          |
| Recycling            | \$ 9,254.57          | \$ 175,991.72          | \$ 24,940.92        | 85.28              | \$ 185,752.30            |
| Scrap Tires          | \$ 492.10            | \$ 26,440.62           |                     | 92.77              | \$ 24,614.01             |
| White Goods          | \$ 37.61             | \$ 342.99              |                     | 114.33             | \$ 291.01                |
| Closure/Post Closure |                      |                        |                     |                    | \$ 77,383.47             |
| <b>Totals</b>        | <b>\$ 125,514.71</b> | <b>\$ 1,969,355.81</b> | <b>\$ 24,940.92</b> | <b>93.64</b>       | <b>\$ 1,941,604.55</b>   |

The following claims have been submitted to and paid by Madison County Finance for the month of June 2019.

|                                     |           |
|-------------------------------------|-----------|
| A RIFKIN CO                         | 2,363.45  |
| A-1 PLUMBING                        | 207.00    |
| A-B TECHNICAL COMMUNITY COLLEGE     | 9,375.00  |
| AB TECH                             | 345.00    |
| ABLE RENT A JON                     | 162.26    |
| ABOVE AND BEYOND                    | 3,806.00  |
| ACE CITIZENS HARDWARE               | 5.97      |
| DAVID ADAMS                         | 53.67     |
| AIRGAS SAFETY INC                   | 2,074.57  |
| ALLYHEALTH                          | 1,049.70  |
| AMAZON.COM                          | 3,080.09  |
| ANCHOR QEA OF NC                    | 1,154.75  |
| ANDA INC.                           | 468.75    |
| DUANE AND CHRISTY ANDERSON          | 475.00    |
| APPALACHIAN IRONWORKS, LLC          | 300.00    |
| AREA 1 AG ENGINEER                  | 1,200.00  |
| WILLIAM ARNDT                       | 980.00    |
| ASHEVILLE COMMUNICATIONS            | 8,984.09  |
| ASHEVILLE CONTRACTING               | 6,237.78  |
| ASHEVILLE ELEVATOR CO               | 320.00    |
| ASHEVILLE FIRE PROTECTION CO., INC. | 450.90    |
| B.A.H.S.                            | 417.46    |
| EBANIE BAILEY                       | 87.50     |
| BAKER & TAYLOR BOOKS-550404         | 2,225.89  |
| DAVID BRIAN BALL                    | 325.00    |
| SHARON BALL                         | 80.64     |
| BAPTIST CHILDREN'S HOME OF NC       | 39,538.00 |
| BARIUM SPRINGS HOME FOR CHILDREN    | 7,371.90  |
| BEAR RIVER LODGE CA                 | 990.00    |
| TERRY BELLAMY                       | 333.18    |
| BILTMORE CHEM-DRY                   | 329.82    |
| BLACK MOUNTAIN HOME FOR CHILDREN    | 17,246.00 |
| ERIC BLACKMAN                       | 300.00    |
| DANNIE BLACKWELL                    | 100.00    |
| BOB BARKER COMPANY INC              | 1,127.54  |
| BOLTON SERVICES                     | 348.74    |
| BONNIE AND CLYDES                   | 56.04     |
| SCOTT BOONE                         | 84.24     |
| CATHY BRACKINS                      | 40.50     |
| MARCI BRATZ                         | 235.20    |
| SHANNON BRAZIL                      | 89.04     |
| D WAYNE BRIGMAN                     | 400.00    |
| BRITT & TILSON                      | 27.82     |
| BRITTANY SUPPLY                     | 697.03    |
| COURTNEY BROWN                      | 152.90    |
| BUCKNER OIL CO.                     | 4,223.06  |
| BUNCOMBE COUNTY DETENTION CTR.      | 396.98    |
| BUNCOMBE COUNTY SHERIFF DEPT.       | 30.00     |
| BY PASS AUTOMOTIVE                  | 371.11    |
| CRYSTAL CANTEY                      | 200.00    |
| DILLON CANTRELL                     | 70.00     |
| CARING FOR CHILDREN                 | 800.93    |
| CAROLINA ENERGY SYSTEMS             | 421.66    |
| CAROLINA THERAPEUTIC SERVICES, INC  | 1,113.00  |
| CAROLINAS IT                        | 350.00    |
| KRYSTAL CARPENTER                   | 667.00    |
| RICKIE CARVER                       | 259.20    |
| STEPHEN CARVER                      | 75.61     |
| CENTER POINT LARGE PRINT            | 266.04    |
| CHAMPION SUPPLY                     | 1,697.47  |
| BILLIE CHANDLER                     | 109.28    |
| JEREMY CHANDLER                     | 492.10    |

|                                     |            |
|-------------------------------------|------------|
| MARY CHANDLER                       | 2.79       |
| CHANGE HEALTHCARE                   | 102.84     |
| CHARTER COMMUNICATIONS              | 2,556.00   |
| CHUCK FOLDS INC                     | 400.00     |
| CINTAS CORPORATION #223             | 848.68     |
| MADISON CLARK                       | 140.00     |
| CLEAR SKY BEHAVIORIAL LLC           | 1,617.00   |
| COAST TO COAST SOLUTIONS            | 644.14     |
| CAITLIN COLEGROVE                   | 150.00     |
| SUE COLLINS                         | 27.85      |
| VANESSA COLLINS                     | 634.00     |
| COMMUNITY EYE CARE                  | 4,683.29   |
| BRETT CONNER                        | 87.18      |
| EDWINA CRAIG                        | 22.37      |
| CROSSNORE SCHOOL                    | 13,316.32  |
| CUREMD                              | 199.00     |
| JAMES DANNALS                       | 41.82      |
| WAYNE DENTON                        | 100.00     |
| DHHS - CONTROLLER'S OFFICE          | 114.60     |
| DIRECT CARE COMMUNITY BASE SERVICES | 1,333.00   |
| DISH NETWORK                        | 166.50     |
| DODSON PEST CONTROL                 | 617.20     |
| DOLLAR TREE                         | 38.52      |
| DUKE ENERGY PROGRESS                | 759.18     |
| MADISON DURHAM                      | 152.55     |
| ROSIE EISENBERG                     | 128.94     |
| ELIADA HOME FOR CHILDREN            | 7,507.54   |
| ESRI                                | 4,439.75   |
| FAMILY DOLLAR STORE                 | 74.30      |
| FARRAGUT SYSTEMS, INC               | 44,000.00  |
| FERGUSON HEATING & COOLING          | 3,193.01   |
| FIRSTBOOK                           | 96.40      |
| FISHER HYDRAULICS                   | 308.69     |
| MISSY FISHER                        | 114.48     |
| FORSYTH COUNTY SHERIFF'S OFFICE     | 30.00      |
| FOWLER TRUCKING                     | 125.00     |
| MICHAEL FRANKLIN                    | 11.30      |
| PATRICIA FRANKLIN                   | 70.00      |
| FRENCH BROAD EMC                    | 129,111.14 |
| FRIENDS OF HOT SPRINGS LIBRARY      | 900.00     |
| FRONTIER                            | 7,961.71   |
| G&B ENERGY                          | 25.01      |
| GALLS INCORPORATED                  | 518.02     |
| COLESON GARRETT                     | 87.50      |
| GENERAL EQUIPMENT RENTAL, LLC.      | 792.07     |
| NORRIS GENTRY                       | 755.00     |
| FORREST GILLIAM                     | 900.00     |
| KAREN GLENN                         | 22.12      |
| CRAIG GOFORTH                       | 400.00     |
| GRANTS SERVICE                      | 290.80     |
| GREENVILLE NEWS/ CITIZEN-TIMES      | 1,443.28   |
| GRIFFIN WASTE SERVICES              | 865.00     |
| BRITTANY HAMLIN                     | 231.64     |
| DAVID HAROLD                        | 11,200.00  |
| DONALD HARRELL                      | 0.00       |
| HARRIS                              | 7,241.50   |
| CONNIE M HARRIS                     | 661.84     |
| HAYNES TECHNOLOGIES                 | 624.49     |
| HAYNIE TOWING & ROAD                | 101.41     |
| MELINA HEAL                         | 44.80      |
| HEALTHFIRST                         | 178.88     |
| HENDERSON COUNTY SHERIFF'S OFFICE   | 30.00      |
| REBECCA HENDERSON                   | 24.30      |
| HENRY SCHEIN INC                    | 146.89     |
| MICHAEL HILL                        | 100.00     |
| DANIEL M HOCKADAY                   | 12,812.50  |
| HEATHER HOLDREDGE                   | 76.05      |
| HOLSTON ENVIRONMENTAL SERVICES      | 90.00      |

|                                     |            |
|-------------------------------------|------------|
| JUSTIN AND SARAH HONEYCUTT          | 950.00     |
| HOT SPRINGS HEALTH PROGRAM          | 2,320.00   |
| TOWN OF HOT SPRINGS                 | 161.80     |
| SHAWN HOWELL                        | 91.84      |
| HOYLE OFFICE SOLUTIONS              | 5,814.09   |
| HRA BBQ, LLC                        | 30.00      |
| JAMES L HUFF                        | 11.29      |
| KRYSTINA HUNTER                     | 61.05      |
| MEGAN HUNTER                        | 475.00     |
| JEFF HYDER                          | 220.15     |
| IMAGE DENTALARTS, INC               | 1,183.50   |
| INGLES STORES #28                   | 1,783.28   |
| INTAB                               | 1,289.18   |
| ISGETT DISTRIBUTORS, INC            | 291.13     |
| J D GOSNELL TRUCKING                | 26,878.50  |
| JAMES RIVER EQUIPMENT               | 81.41      |
| JOANN JENKINS                       | 235.35     |
| KATHY JOHNSON                       | 33.30      |
| CINDY JOHNSTON                      | 19.88      |
| DENISE KING                         | 461.86     |
| LABORATORY CORP.OF AMERICA          | 416.32     |
| LAKEWAY RECYCLING & SANITATION      | 21,190.65  |
| LAND OF SKY REGIONAL COUNCIL        | 1,399.32   |
| LAUREL VOLUNTEER FIRE DEPT          | 125.00     |
| DONALD LAWRIMORE                    | 1,000.00   |
| LD PRODUCTS                         | 48.40      |
| KARY LEDFORD                        | 68.85      |
| DOMINIC LESNAR                      | 100.00     |
| NATHANIEL LEWIS                     | 56.54      |
| RAY LEWIS                           | 325.00     |
| LEXIS NEXIS                         | 159.34     |
| LIGHTHOUSE FIRE ALARM SERVICES      | 3,110.27   |
| KAITLYN LISENBEE                    | 43.20      |
| CARMEN LOREDO                       | 630.00     |
| LOWES BUSINESS ACCOUNT              | 3,874.56   |
| STEPHEN MACE                        | 105.00     |
| MADISON AUTO CARE                   | 609.46     |
| MADISON CO TAX COLLECTOR            | 350.00     |
| MADISON COUNTY BOARD OF EDUCATION   | 275,384.18 |
| MADISON COUNTY CLERK OF COURT       | 800.00     |
| MADISON COUNTY COOPERATIVE EXTENSIO | 526.34     |
| MADISON COUNTY DSS                  | 19.70      |
| DENTAL CLINIC                       | 1,155.39   |
| MADISON COUNTY LIBRARY              | 92.22      |
| MADISON COUNTY SHERIFF'S DEPARTMENT | 30.00      |
| MADISON COUNTY SOLID WASTE          | 44.00      |
| MADISON COUNTY TAX COLLECTOR        | 2,937.03   |
| ELIZABETH MADORIN                   | 74.70      |
| MICHAEL C. MANEY                    | 196.65     |
| MANHATTANLIFE ASSURANCE COMPANY     | 849.73     |
| MARKETING ALLIANCE                  | 807.00     |
| MARS HILL BAPTIST CHURCH            | 50.00      |
| MARSHALL GENERAL STORE              | 0.00       |
| MARSHALL HOUSING AUTHORITY          | 363.00     |
| TOWN OF MARSHALL                    | 7,195.32   |
| BEULAH MARTIN                       | 7.70       |
| LIAM MATHESON                       | 634.00     |
| MAULDIN & JENKINS, LLC              | 44,075.00  |
| CHARLENE MCBREARTY                  | 12.00      |
| MCCRARY STONE SERVICE, INC.         | 11,808.00  |
| TIM MCGHEE                          | 935.82     |
| MCSWD                               | 28.84      |
| MED-EXPRESS, INC                    | 1,321.34   |
| MEMORIAL MISSION HOSPITAL           | 93,889.00  |
| SANDI METCALF                       | 27.00      |
| SHEILA METCALF                      | 29.70      |
| MIDDLE LAUREL CHURCH OF GOD         | 200.00     |
| MIDWEST TAPE                        | 1,102.49   |

|                                      |           |
|--------------------------------------|-----------|
| CALEB AND SAVANNAH MILLER            | 1,179.84  |
| STEVE MILLER                         | 63.28     |
| MISSION HOSPITALS INC.               | 116.01    |
| KATHY MOON                           | 281.13    |
| HAILEY MOORE                         | 634.00    |
| JEFFREY HOWARD MOORE                 | 8.39      |
| N.C. DEPARTMENT OF ADMINISTRATION    | 750.00    |
| NARTEC, INC.                         | 510.00    |
| NC DHHS OFFICE OF THE CONTROLLER     | 125.00    |
| NC CHILD SUPPORT                     | 681.26    |
| NC DEPARTMENT OF ADMINISTRATION      | 383.52    |
| NC DEPT OF AGRICULTURE               | 25.00     |
| NC DEPT OF AGRICULTRE & CONSUMER SER | 5,800.73  |
| NC DEPT OF PUBLIC SAFETY             | 457.62    |
| NC DEPT OF REVENUE                   | 19,963.00 |
| NC DJJDP                             | 1,220.00  |
| NC DMV                               | 1,473.54  |
| NC LICENSING BOARD                   | 108.00    |
| NC PUBLIC HEALTH ASSOCIATION         | 195.00    |
| NC STATE BUREAU OF INVESTIGATION     | 1,470.00  |
| NCACC                                | 125.00    |
| NCACVSO                              | 45.00     |
| NCAUG                                | 185.00    |
| NCEDA                                | 495.00    |
| NEO CORPORATION                      | 100.00    |
| NEW HOPE GROUP HOME                  | 582.00    |
| NORTH CAROLINA FOREST SERVICES       | 11,161.38 |
| NORTON TIRE                          | 660.00    |
| NTA INC                              | 26.03     |
| O A GREGORY INC                      | 1,698.00  |
| OFFICE DEPOT                         | 2,441.14  |
| ONE BEACON INSURANCE GROUP           | 1,555.75  |
| ONLINE STORES, LLC                   | 1,446.96  |
| LISSETTE OTI                         | 17.50     |
| OVERDRIVE                            | 785.85    |
| OWEN G DUNN COMPANY                  | 3,001.58  |
| PARKER FARM SUPPLY, INC.             | 937.27    |
| KELBY PARKER                         | 80.00     |
| PATTERSON DENTAL SUPPLY              | 328.73    |
| DAVID PAYNE                          | 82.11     |
| IVY PAYNE                            | 38.70     |
| LISA PAYNE                           | 250.00    |
| PCARD-FIRST CTIZENS                  | 8,156.95  |
| JEREMY PEARSALL                      | 38.03     |
| PENGUIN RANDOM HOUSE INC             | 32.03     |
| PERENNIAL PARK PRODUCTS              | 2,377.65  |
| ROBERT PHILIBERT                     | 156.00    |
| PIMLICO INC                          | 525.10    |
| PITNEY BOWES                         | 2,250.47  |
| PLAZA BURGER PARLOR                  | 225.33    |
| PLAZA EXPRESS LUBE                   | 58.21     |
| EDDIE PLEMMONS                       | 675.00    |
| DAWSON AND ELIZABETH PLIMPTON        | 950.00    |
| DANIEL PORCHE                        | 50.00     |
| POSTAGE BY PHONE ACCT 40431132       | 2,440.00  |
| RACHEL POTTER                        | 667.53    |
| JOHN AND AMANDA PRESSLEY             | 475.00    |
| PRESTIGE SUBARU                      | 48,518.00 |
| KATHY PRICE                          | 138.60    |
| PRIME HEALTH SERVICES                | 7,916.39  |
| KATHY PROFFITT                       | 57.23     |
| PROJECT CHALLENGE NC, INC.           | 2,991.38  |
| PURCHASE POWER                       | 1,411.00  |
| QUILL CORPORATION                    | 430.13    |
| KAITLYN RABY                         | 634.00    |
| RACKSPACE                            | 1,751.42  |
| MARTHA RAMSEY                        | 400.00    |
| TIFFANY RAMSEY                       | 119.84    |

|                                      |           |
|--------------------------------------|-----------|
| JACOB RAY                            | 45.90     |
| LORI RAY                             | 220.77    |
| REACH OF ASHEVILLE                   | 789.89    |
| READ'S UNIFORMS, INC                 | 19.27     |
| JEANIA REAUME                        | 62.02     |
| REGISTER OF DEEDS' SUPPLEMENTAL FUND | 933.22    |
| REPUBLIC SERVICES                    | 710.06    |
| CLAYTON RICE                         | 70.00     |
| JERRY RICE                           | 39.48     |
| VELDA RICE                           | 146.88    |
| RICK'S AUTO PARTS INC.               | 1,719.10  |
| JAMIE RIGSBY                         | 11.33     |
| VICKIE ROBERTS                       | 39.60     |
| LEVI ROULLARD                        | 90.00     |
| MARY RUDEN                           | 2,000.00  |
| RUTHERFORD-POLK-MCDOWELL             | 8,057.85  |
| S3 STORES INC                        | 1,298.50  |
| SAM'S CLUB DIRECT                    | 7,967.68  |
| J.B. SAMS                            | 26.55     |
| DELILAH SELF                         | 125.00    |
| SERVICEMASTER OF BUNCOMBE COUNTY     | 950.00    |
| SERVICEMASTER PBM, INC.              | 5,161.08  |
| SHADY SIDE FLORIST                   | 53.38     |
| HEATHER SHARP                        | 331.52    |
| SHEALY'S INC.                        | 306.42    |
| SHRED IT                             | 76.22     |
| SISTERS OF MERCY HEALTH DESIGNS      | 984.00    |
| DYATT F SMATHERS                     | 420.00    |
| SMOKY MOUNTAIN DINER                 | 18,415.97 |
| MARK SNELSON                         | 400.00    |
| SONGBIRD DEVELOPMENT GROUPD          | 500.00    |
| SOUTHDATA INC                        | 3,157.54  |
| SPRAYER DEPOT                        | 2,107.76  |
| SANDRA STANLEY                       | 272.94    |
| STAPLES                              | 707.23    |
| DEANA STEPHENS                       | 72.45     |
| ADRIENE STEPHENSON                   | 1,253.00  |
| CATHY STINES                         | 27.91     |
| TERRI STRICKLAND                     | 47.70     |
| SXWELL USA                           | 39.50     |
| SYSKO FOOD SERVICES KNOXVILLE        | 13,139.15 |
| KATELYN TAGG                         | 634.00    |
| TEEN HEALTH CONNECTION, INC.         | 2,125.00  |
| TERMINIX SERVICE                     | 610.00    |
| THE HARDWARE AT MARS HILL            | 24.41     |
| THE HOME DEPOT                       | 29.80     |
| THE LAW FIRM OF JAMIE STOKES         | 3,125.70  |
| THE NEWS RECORD                      | 35.00     |
| THE SNOWDEN COMPANY, LLC             | 7,893.00  |
| MONRO MUFFLER BRAKE, INC             | 291.05    |
| SANDRA TOLLEY                        | 325.00    |
| TOSHIBA BUSINESS SOLUTION            | 22,751.69 |
| TRACTOR SUPPLY CO                    | 396.63    |
| BLUE MOUNTAIN STORAGE                | 600.00    |
| TSA CHOICE                           | 14,611.33 |
| TUCKER ADMINISTRATORS, INC.          | 37,458.74 |
| U.S. BANK VOYAGER FLEET SYSTEMS INC. | 11,295.17 |
| U.S. CELLULAR                        | 1,211.94  |
| ULINE                                | 463.08    |
| UNC SCHOOL OF GOVERNMENT             | 650.00    |
| UNICOI COUNTY SHERIFF'S DEPARTMENT   | 30.00     |
| UNITED STATES POSTAL SERVICE         | 141.80    |
| UNITED STATES TREASURY               | 602.28    |
| VALUE PRINT OF MARS HILL             | 833.19    |
| VAYA HEALTH                          | 15,000.00 |
| VERIZON                              | 1,380.30  |
| VERIZON BUSINESS                     | 998.87    |
| CHRISTA ANN WALLIN                   | 70.00     |

|                          |                     |
|--------------------------|---------------------|
| JERRY WALLIN             | 350.00              |
| WALMART COMMUNITY        | 820.56              |
| WALNUT SERVICE CENTER    | 2,765.97            |
| WASTE PRO -ASHEVILLE     | 105.82              |
| BECKY WEBB               | 38.70               |
| MATTHEW WECHTEL          | 400.00              |
| WEX BANK                 | 6,382.69            |
| SHEILA WHITTINGTON       | 10.80               |
| ANTHONY WILLIAMS         | 560.00              |
| MATHEW WOOD BUZZARD      | 7.44                |
| JUDITH WOODY             | 361.80              |
| AUSTIN WYATT             | 300.00              |
| ZINK OUTDOOR POWER EQUIP | 9,797.72            |
| <b>Grand Total:</b>      | <b>1,277,532.48</b> |

Madison County  
Board of Commissioners

2019 Budget Amendment #18  
July 9, 2019

| Description  | Line Item           | Debit           | Credit              |
|--|---------------------|-----------------|---------------------|
| <b>911 Emergency</b>   |                     |                 |                     |
| 911 Surcharges   | 85.3511.3307        | 17,944.38       |                     |
| Implementation Functions   | 85.5181.1895        | 555.62          |                     |
| Salaries   | 85.5181.1210        |                 | 555.62              |
| Capital Outlay   | 85.5181.5110        |                 | 3,600.00            |
| Back up PSAP   | 85.5181.5150        |                 | 14,900.00           |
| To decreases revenues and expenses based on estimated actuals                                  |                     |                 |                     |
| <b>Interest Income</b>   |                     |                 |                     |
| Interest Earned  | 10.3831.4910        |                 | 22,116.00           |
| Increases revenues to match actuals  |                     |                 |                     |
| <b>Misellaneous Income</b>   |                     |                 |                     |
| Misellaneous Revenue   | 10.3836.1100        |                 | 8,158.00            |
| Increases revenues due to P-Card Refund for IT Purchase & State Reimb. For Coop. Ext. Internet |                     |                 |                     |
| <b>Sheriff's Fees Revenues</b>   |                     |                 |                     |
| School Resource Officers   | 10.3431.2400        |                 | 8,190.00            |
| Increases revenues for SRO's due to extra pay period and 1 extra SRO                           |                     |                 |                     |
| <b>Medical Examiner</b>  |                     |                 |                     |
| Professional Services - Medical  | 10.4360.1930        | 7,000.00        |                     |
| Increases expenses for additional autopsies we have not yet been billed for                    |                     |                 |                     |
| <b>Sheriff's Office</b>  |                     |                 |                     |
| Professional Services  | 10.4310.1990        | 5,000.00        |                     |
| Increases expenses for insurance deductible  |                     |                 |                     |
| <b>Information Technology</b>  |                     |                 |                     |
| Internet   | 10.4931.3220        | 2,160.00        |                     |
| <b>Tax Collector</b>   |                     |                 |                     |
| Software Maint.  | 10.4140.1925        |                 | 42,553.00           |
| Reduces expenses for maint. Invoice is for FY2020  |                     |                 |                     |
| <b>Contingency</b>   |                     |                 |                     |
| Contingency  | 10.7000.0000        | 63,801.38       |                     |
|  |                     | 96,461.38       | 100,072.62          |
|  | Difference          |                 | \$ 3,611.24         |
| <b>Net effect of all budget amendments</b>   |                     |                 |                     |
|  | <b>General Fund</b> | <b>Revenues</b> | <b>\$ 38,464.00</b> |
|  |                     | <b>Expenses</b> | <b>\$ 35,408.38</b> |
|  | <b>911</b>          | <b>Revenues</b> | <b>(17,944.38)</b>  |
|  |                     | <b>Expenses</b> | <b>(18,500.00)</b>  |







**July 1, 2019 through June 30, 2020**

**Home and Community Care Block Grant for Older Adults  
Agreement for the Provision of County-Based Aging Services**

This Agreement, entered into as of this 26 day of April, 2019, by and between the County of \_\_\_ Madison (hereinafter referred to as the "County") and the Land of Sky Area Agency on Aging, (hereinafter referred to as the "Area Agency").

Witnesseth That:

WHEREAS, the Area Agency and the County agree to the terms and conditions for provision of aging services in connection with activities financed in part by Older Americans Act grant funds, provided to the Area Agency from the United States Department of Health and Human Services through the North Carolina Division of Aging and Adult Services (DAAS) and state appropriations made available to the Area Agency through the North Carolina Division of Aging and Adult Services, as set forth in a) this document, b) the County Funding Plan, as reviewed by the Area Agency and the Division of Aging and Adult Services, c) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, d) the Division of Aging and Adult Services Service Standards Manual, Volumes I through IV, and, e) the Division of Aging and Adult Services Community Service Providers Monitoring Guidelines.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. As provided in the Area Plan, community service providers specified by the County to encourage maximum collocation and coordination of services for older persons are as follows:

|                        |                        |
|------------------------|------------------------|
| Medical Transportation | General Transportation |
| Congregate Meals       | Home Delivered Meals   |
| In Home Aide Level-1   | Legal Services         |
  
- 1(a) The Community Service Provider(s), shall be those specified in the County Funding Plan on the Provider Services Summary format(s) (DAAS-732) for the period ending June 30 for the year stated above.
  
2. Availability of Funds. The terms set forth in this Agreement for payment are contingent upon the receipt of Home and Community Care Block Grant funding by the Area Agency.

3. Grant Administration. The grant administrator for the Area Agency shall be Dee Heinmuller, Madison County Community Services Director (title). The grant administrator for the County shall be Forrest Gilliam, Madison County Manager (title).

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

4. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.
5. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.
6. Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

(a) Interim Payments to the County

Upon receipt of a written request from the County, the Division of Aging and Adult Services, through the Area Agency, will provide the County Finance Officer with an interim payment equivalent to seventy percent (70%) of one-twelfth (1/12) of the County's Home and Community Care Block Grant allocation by the 22nd of each month.

(b) Reimbursement of Service Costs

Reimbursement of service costs are carried out as provided in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

c) Role of the County Finance Director

The County Finance Director shall be responsible for disbursing Home and Community Care Block Grant Funding to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997.

(d) Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy

NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging and Adult Services through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers, revised February 17, 1997.

If through the US Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

7. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home,

congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to fall below minimum budgeting requirements for any of the aforementioned services, as specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging and Adult Services Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

8. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service Monitoring Policies and Procedures at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm> .

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Administrative Letter 12-08. As of July 1, 2012, DAAS Program Compliance Representatives (PCRs) are no longer monitoring HCCBG services provided through county departments of social services.

Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

9. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the County.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the Chairman of the Board of Commissioners furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the Chairman of the Board of Commissioners of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director  
North Carolina Division of Aging and Adult Services  
2101 Mail Service Center  
693 Palmer Drive  
Raleigh, North Carolina 27699-2101

10. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.
11. Audit. The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.ncgrants.gov/NCGrants/PublicReportsRegulations.jsp>

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider's fiscal year.

| <u>Annual Expenditures</u>   | <u>Report Required to AAA</u>   | <u>Allowable Cost for Reporting</u>                |
|--|---|--|
| <ul style="list-style-type: none"> <li>• Less than \$25,000 in State or Federal funds</li> </ul>   | Certification form and State Grants Compliance Reporting <\$25,000 (item # 11, Activities and Accomplishments does <u>not</u> have to be completed)<br>OR<br>Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book) | N/A  |
| <ul style="list-style-type: none"> <li>• Greater than \$25,000 and less than \$500,000 in State Funds or \$750,000 in Federal Funds</li> </ul> | Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures<br>OR<br>Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)   | N/A  |
| <ul style="list-style-type: none"> <li>• \$500,000 + in State funds but Federal pass through in an amount less than \$750,000</li> </ul>       | Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)   | May use State funds, but <u>not</u> Federal Funds  |
| <ul style="list-style-type: none"> <li>• \$500,000+ in State funds <u>and</u> \$750,000+ in Federal pass through funds</li> </ul>              | Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)  | May use State and Federal funds                    |
| <ul style="list-style-type: none"> <li>• Less than \$500,000 in State funds <u>and</u> \$750,000+ in Federal pass through funds</li> </ul>     | Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part (i.e. Single Audit)  | May use Federal funds, but <u>not</u> State funds. |

12. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.
13. Indemnity. The County agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the County.
14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate, with the County in the performance of the County's duties under this Agreement.
16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.

17. Interest of the Board of Commissioners. The Board of Commissioners covenants that neither the Board of Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.
18. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.
19. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
20. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.
21. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
22. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. Information on retention requirements is posted at <http://www.ncdhhs.gov/control/retention/retention.htm> and updated semi-annually by the NC DHHS Controller's Office. By funding source and state fiscal year, this schedule lists the

earliest date that grant records in any format may be destroyed. The Division of Archives and Records provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <http://archives.ncdcr.gov/For-Government/Retention-Schedules/Authorized-Destruction>.

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.

Madison County

Attest:

\_\_\_\_\_ By: \_\_\_\_\_  
Chairman, Board of Commissioners

Area Agency

Attest:

\_\_\_\_\_ By: \_\_\_\_\_  
Area Agency Director Executive Director,  
Lead Regional Organization

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY: \_\_\_\_\_  
FINANCE OFFICER, Lead Regional Organization

This page will be utilized when the Area Agency is designated by County to write checks to community service providers.

23. Payment to Community Service Providers by the Area Agency on Aging. The County authorizes the Area Agency on Aging, in lieu of the County Finance Officer, to provide interim and reimbursement payments to community service providers as prescribed in paragraphs 6(a) and (c) of this Agreement. Services applicable to this authorization are as follows:

Community Service Provider  
Pisgah Legal Services

Service  
Legal Services

This authorization by the County shall be in compliance with requirements set forth in the North Carolina Budget and Fiscal Control Act. The County Finance Officer shall establish controls to account for the receipt and expenditure of Home and Community Care Block Grant Funds.



North Carolina Division of Aging and Adult Services  
 Service Cost Computation Worksheet

Provider: Pisgah Legal Services  
 County: MADISON  
 Budget Period: July 2019 through June 2020

|  | Grand Total | Service<br>Legal Assistance<br>130 | Service<br>#N/A | Service<br>#N/A | Service<br>#N/A | Service<br>#N/A | Service<br>#N/A |
|--|-------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <b>I. Projected Revenues</b>   | \$ 1,040    | \$ 1,040                           | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>A. Fed/State Funding From the Div. of Aging &amp; Adult Svcs.</b> |             |                                    |                 |                 |                 |                 |                 |
| Required Minimum Match - Cash  | \$ 116      | \$ 116                             | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 1)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 2)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 3)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>Total Required Minimum Match - Cash</b>                           | \$ 116      | \$ 116                             | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>Required Minimum Match - In-Kind</b>                              | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 1)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 2)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 3)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>Total Required Minimum Match - In-Kind</b>                        | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>B. Total Required Minimum Match (cash + in-kind)</b>              | \$ 116      | \$ 116                             | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>C. Subtotal, Fed/State/Required Match Revenues</b>                | \$ 1,156    | \$ 1,156                           | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>D. NSIP Cash Subsidy/Commodity Valuation</b>                      | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>E. OAA Title V Worker Wages, Fringe Benefits and Costs</b>        | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>Local Cash, Non-Match</b>   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 1)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 2)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 3)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 4)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>F. Subtotal, Local Cash, Non-Match</b>                            | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>Other Revenues, Non-Match</b>                                     | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 1)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 2)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 3)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>G. Subtotal, Other Revenues, Non-Match</b>                        | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>Local In-Kind Resources (Includes Volunteer Resources)</b>        | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 1)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 2)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| 3)   | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>H. Subtotal, Local In-Kind Resources, Non-Match</b>               | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>I. Client Cost Sharing</b>  | \$ -        | \$ -                               | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |
| <b>J. Total Projected Revenues (sum I,C,D,E,F,G,H, &amp; I)</b>      | \$ 1,156    | \$ 1,156                           | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            |



| Grand Total | Service<br>Local Assistance<br>130 | Service<br>#N/A | Service<br>#N/A | Service<br>#N/A | Service<br>#N/A |
|-------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|
| \$ 1,156    | \$ 1,156                           | \$              | \$              | \$              | \$              |
| \$ 10       | \$ 10                              | \$              | \$              | \$              | \$              |
| \$ 115,600  | \$ 115,600                         | \$              | \$              | \$              | \$              |
| \$ 1,156    | \$ 1,156                           | \$              | \$              | \$              | \$              |
| \$          | \$                                 | \$              | \$              | \$              | \$              |
| \$          | \$                                 | \$              | \$              | \$              | \$              |
| \$ 1,156    | \$ 1,156                           | \$              | \$              | \$              | \$              |
| \$ 10       | \$ 10                              | \$              | \$              | \$              | \$              |
| \$ 115,600  | \$ 115,600                         | \$              | \$              | \$              | \$              |
| \$ 10       | \$ 10                              | \$              | \$              | \$              | \$              |

- III. Computation of Rates
- A. Computation of Unit Cost Rate:
- Total Expenses (equals line II.J)
  - Total Projected Units
  - Total Unit Cost Rate
- B. Computation of Reimbursement Rate:
- Total Revenues (equals line I.J)
  - Less: NSIP (equals line ID)  
This V (equals line IE less IID)  
Non Match In-Fund (equals line IH less IIC)
  - Revenues Subject to Unit Reimbursement
  - Total Projected Units (equals line III.A.2)
- C. Units Reimbursed Through HCCBG
- D. Units Reimbursed Through Program Income\*
- E. Units Reimbursed Through Remaining Revenues
- F. Total Units Reimbursed/Total Projected Units

\* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in return of funds if the error or omission results in a higher than actual reported cost.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summary (DAAS-732) as follows:

|                                     |            |          |
|-------------------------------------|------------|----------|
| Block Grant Funding                 | DAAS-732A  | DAAS-732 |
| Required Local Match-Cash & In-Kind | Line IA    |          |
| Net Service Cost                    | Line IB    |          |
| NSIP Subsidy                        | Line IC    |          |
| Total Funding                       | Line ID    |          |
| Projected HCCBG Reimbursed Units    | L I.C.H.D  |          |
| Total Reimbursement Rate            | Line III.C |          |
| Projected Total Service Units       | Line III.E |          |

NC DIVISION OF AGING AND ADULT SERVICES  
 COST OF SERVICES - ATTACHMENT A  
 LABOR DISTRIBUTION SCHEDULE DAAS-732A1 2/16

Madison County  
 FY: 2019/20

| AGENCY NAME:         |                        | Pisgah Legal Services  |                 |                 |                   |         |         |         |         |
|----------------------|------------------------|------------------------|-----------------|-----------------|-------------------|---------|---------|---------|---------|
| SFY 2028             |                        |                        |                 |                 |                   |         |         |         |         |
| STAFF NAME           | POSITION               | FULL TIME<br>PART TIME | TOTAL<br>SALARY | ADMN.<br>SALARY | LEGAL<br>SERVICES | SERVICE | SERVICE | SERVICE | SERVICE |
| Ncele Aabye          | Secretary              | FULL TIME              | 37,856          |                 | 24                |         |         |         |         |
| Elizabeth Allen      | Secretary              | PART TIME              | 30,430          |                 | 0                 |         |         |         |         |
| James A. Barrett     | Director               | FULL TIME              | 140,711         |                 | 21                |         |         |         |         |
| David Bartholomew    | Attorney               | FULL TIME              | 55,578          |                 | 0                 |         |         |         |         |
| Kristianna Bartow    | Recep/Screener         | FULL TIME              | 33,000          |                 | 0                 |         |         |         |         |
| Cindy Benitez        | Screener               | FULL TIME              | 39,800          |                 | 28                |         |         |         |         |
| Parris Booker        | Attorney               | FULL TIME              | 50,420          |                 | 0                 |         |         |         |         |
| Rhonda Brown         | Secretary              | FULL TIME              | 44,223          |                 | 65                |         |         |         |         |
| Keverlee Burchett    | Grants Coord           | FULL TIME              | 49,000          |                 | 0                 |         |         |         |         |
| Veronica Burke       | Accountant             | FULL TIME              | 71,000          |                 | 0                 |         |         |         |         |
| Tara Carr            | Secretary              | FULL TIME              | 32,061          |                 | 0                 |         |         |         |         |
| Shannon Cornelius    | Health Navigator       | FULL TIME              | 59,000          |                 | 0                 |         |         |         |         |
| Flor Corral          | Secretary              | FULL TIME              | 33,250          |                 | 18                |         |         |         |         |
| Christine Culbreth   | Secretary              | FULL TIME              | 37,623          |                 | 0                 |         |         |         |         |
| Sammy Cunningham     | Secretary              | FULL TIME              | 32,300          |                 | 0                 |         |         |         |         |
| Rupa Dave            | Administrator          | PART TIME              | 40,890          |                 | 9                 |         |         |         |         |
| Ruby Daybranch       | Secretary              | FULL TIME              | 32,000          |                 | 0                 |         |         |         |         |
| Joan Dennehy         | Secretary              | FULL TIME              | 43,486          |                 | 0                 |         |         |         |         |
| Sandy Devold         | Secretary              | FULL TIME              | 42,400          |                 | 0                 |         |         |         |         |
| Justin Edge          | Attorney               | FULL TIME              | 59,174          |                 | 0                 |         |         |         |         |
| Ben Fehsenfeld       | Development            | FULL TIME              | 55,148          |                 | 0                 |         |         |         |         |
| Jodi Ford            | Development            | FULL TIME              | 38,831          |                 | 0                 |         |         |         |         |
| Sioux Free           | Paralegal              | FULL TIME              | 44,701          |                 | 0                 |         |         |         |         |
| Katherine Freeman    | Attorney               | FULL TIME              | 49,000          |                 | 0                 |         |         |         |         |
| Shoshana Fried       | Attorney               | FULL TIME              | 67,597          |                 | 25                |         |         |         |         |
| Patricia Furnish     | Secretary/Receptionist | FULL TIME              | 39,500          |                 | 6                 |         |         |         |         |
| Samantha Galloway    | Administrator          | FULL TIME              | 59,606          |                 | 9                 |         |         |         |         |
| Latoya Gardner       | Attorney               | FULL TIME              | 48,860          |                 | 0                 |         |         |         |         |
| Joanna D. Gayford    | Receptionist           | FULL TIME              | 47,722          |                 | 27                |         |         |         |         |
| James Gorsuch        | Attorney               | FULL TIME              | 58,827          |                 | 0                 |         |         |         |         |
| Beih Herrman         | Secretary              | FULL TIME              | 46,619          |                 | 0                 |         |         |         |         |
| Deborah Holt         | Development            | FULL TIME              | 62,000          |                 | 0                 |         |         |         |         |
| Julia Horrocks       | Attorney               | FULL TIME              | 68,000          |                 | 0                 |         |         |         |         |
| Thella N. Hoy        | Court Advocate         | PART TIME              | 44,700          |                 | 0                 |         |         |         |         |
| Jaclyn Kiger         | Attorney               | FULL TIME              | 86,500          |                 | 78                |         |         |         |         |
| Bryan H. Klings      | Accountant             | FULL TIME              | 98,000          |                 | 10                |         |         |         |         |
| Thomas Lodwick       | Attorney               | FULL TIME              | 55,701          |                 | 44                |         |         |         |         |
| Ben Many             | Attorney               | FULL TIME              | 67,500          |                 | 74                |         |         |         |         |
| Michael Marcela      | Attorney               | FULL TIME              | 50,000          |                 | 0                 |         |         |         |         |
| Marjorie Maynard     | Attorney               | FULL TIME              | 68,480          |                 | 39                |         |         |         |         |
| Madeline McKeller    | Attorney               | FULL TIME              | 56,392          |                 | 39                |         |         |         |         |
| Robin L. Merrell     | Attorney               | FULL TIME              | 96,000          |                 | 47                |         |         |         |         |
| Alicia Merrill       | Attorney               | FULL TIME              | 57,136          |                 | 0                 |         |         |         |         |
| Nikki Mitchell       | Attorney               | FULL TIME              | 63,650          |                 | 23                |         |         |         |         |
| Thomas Newton        | Secretary              | FULL TIME              | 37,500          |                 | 0                 |         |         |         |         |
| Jacob Oakes          | Attorney               | FULL TIME              | 52,650          |                 | 0                 |         |         |         |         |
| Sari Peck            | Secretary              | FULL TIME              | 36,524          |                 | 64                |         |         |         |         |
| Sara Player          | Attorney               | FULL TIME              | 58,000          |                 | 0                 |         |         |         |         |
| Carol M. Rogers      | Secretary              | FULL TIME              | 57,847          |                 | 0                 |         |         |         |         |
| Katie Russell Miller | Development            | PART TIME              | 66,245          |                 | 0                 |         |         |         |         |
| Anra Saiter          | Attorney               | FULL TIME              | 60,828          |                 | 0                 |         |         |         |         |
| Dianna Simosko       | Health Navigator       | FULL TIME              | 40,170          |                 | 0                 |         |         |         |         |
| Parker Smith         | Attorney               | FULL TIME              | 60,403          |                 | 52                |         |         |         |         |
| Michele Spiegel      | Secretary              | PART TIME              | 21,164          |                 | 0                 |         |         |         |         |
| Casay Steen          | Attorney               | FULL TIME              | 52,662          |                 | 0                 |         |         |         |         |
| Andrew Stevenson     | Attorney               | FULL TIME              | 57,480          |                 | 0                 |         |         |         |         |
| Valerie True         | Grants Manager         | FULL TIME              | 63,482          |                 | 0                 |         |         |         |         |
| Kathryn J. Walker    | Attorney               | FULL TIME              | 58,000          |                 | 0                 |         |         |         |         |
| Jenna Walley         | Attorney               | FULL TIME              | 60,025          |                 | 0                 |         |         |         |         |
| William J. Whalen    | Attorney               | FULL TIME              | 111,000         |                 | 62                |         |         |         |         |
| Olivia Williams      | Attorney               | FULL TIME              | 55,707          |                 | 0                 |         |         |         |         |
| Evie White           | Development            | PART TIME              | 50,000          |                 | 0                 |         |         |         |         |
| Tracey Whitehouse    | Secretary              | FULL TIME              | 39,000          |                 | 0                 |         |         |         |         |
| Alexandra Wilson     | Campaign Coord         | FULL TIME              | 70,560          |                 | 0                 |         |         |         |         |
| Leah Yetter          | Secretary              | FULL TIME              | 43,134          |                 | 0                 |         |         |         |         |
| SUBTOTAL FT:         |                        |                        | \$3,287,502     | \$0             | \$755             | \$0     | \$0     | \$0     | \$0     |
| SUBTOTAL PT:         |                        |                        | 255,229         | 0               | 9                 | 0       | 0       | 0       | 0       |
| TOTAL                |                        |                        | \$3,542,731     | \$0             | \$764             | \$0     | \$0     | \$0     | \$0     |
| PERCENT FT:          |                        |                        | 92.80%          | #DIV/0!         | 98.82%            | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |
| PERCENT PT:          |                        |                        | Page 1 7.20%    | #DIV/0!         | 1.18%             | #DIV/0! | #DIV/0! | #DIV/0! | #DIV/0! |

**Home and Community Care Block Grant for Older Adults  
Outreach Methodology**

July 2019 through June 2020

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Service Provider: Pisgah Legal Services

County: MADISON

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.

The Elder Law Project (ELP) of Pisgah Legal Services collaborates with Council on Aging, the Aging Coordinating Consortium, the Land of Sky Regional Council, Departments of Health and Human Services, Meals on Wheels, Memory Care Groups, CarePartners Health Services, MAHEC, and other agencies. ELP staff provide information to human service and health care professionals who work with senior citizens in rural areas on how to identify and refer low-income seniors who require legal services to meet basic needs and live independently. A majority of our senior clients are low-income and unable to afford an attorney. In 2018, the average annual household income of our senior clients was \$15,113. Pisgah Legal works to make our services accessible to rural clients by offering appointments by phone or in our Marshall office. Pisgah Legal Services strives to meet the needs of minority elderly clients, including providing services to seniors with limited English proficiency. We employ 12 Spanish-English bilingual staff members who can assist elderly clients. Pisgah Legal Services' client-base in 2018 reflected the racial diversity in Madison County.

~~July 2019 through June 2020~~

**Home and Community Care Block Grant for Older Adults  
Community Service Provider  
Standard Assurances**

Pisgah Legal Services agrees to provide services through the Home and Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accordance with the following:

1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan;
  - b) The Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers; and
  - c) The Division of Aging and Adult Services Standards Manual, Volumes I through IV or at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>.

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.
2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner specified on the Methodology to Address Service Needs of Low-Income (Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733).
3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) Client intake/registration;
  - c) Client assessment/reassessments and quarterly visits, as appropriate;
  - d) Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients.
4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
5. As specified in 45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community service providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.
6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the Provider Services Summary, (DAAS-732). Local match shall be expended simultaneously with Block Grant funding.
8. Community service providers agree to comply with audit and fiscal reporting requirements as specified in the Agreement for the Provision of County-Based Aging Services (DAAS-735).
9. Compliance with Equal Employment Opportunity and Americans with Disabilities Act requirements, as specified in paragraph fourteen (14) of the Agreement for the Provision of County-Based Aging Services (DAAS-735) shall be maintained.

10. Providers of In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the area agency on aging indicating that recipients of these services have been informed of their client rights, as required in Section 314 of the 2006 Amendments to the Older Americans Act.
11. Subcontracting – All HCCBG community service providers must assure that subcontractors (for-profit and non-profit entities only) meet the following requirements:
- a. The subcontractor has not been suspended or debarred. (N.C.G.S. §143C-6-23, 09 NCAC 03M)
  - b. The subcontractor has not been barred from doing business at the federal level.
  - c. The subcontractor is able to produce a notarized “State Grant Certification of No Overdue Tax Debts.”
  - d. All licenses, permits, bonds and insurance necessary for carrying out Home and Community Care Block Grant services will be maintained by both the community service provider and any subcontractors.
  - e. The subcontractor is registered as a charitable, tax-exempt (501c3) organization with the Internal Revenue Service (non-profit subcontractors only).
12. Confidentiality and Security. Per the requirements in 10A NCAC 05J and Section 6 of the Home and Community Care Block Grant Procedures Manual, client information in any format and whether recorded or not shall be kept confidential and not disclosed in a form that identifies the person without the informed consent of the person or legal representative. Community service providers, including subcontractors and vendors, must adhere to all applicable federal, state and departmental requirements for protecting the security and confidentiality of client information including but not limited to appropriately restricting access, establishing procedures to reduce the risk of accidental disclosures from data processing systems, and developing a process by which the Division of Adult Aging Services is notified of suspected or confirmed security incidents and data breaches.
13. Record Retention and Disposition. All community service providers are responsible for maintaining custody of records and documentation to support the allowable expenditure of funds, service provision, and the reimbursement of services. Service providers must adhere to the approved record retention and disposition schedule posted semiannually on the website of the NC Department of Health and Human Services Controller at <http://www.ncdhhs.gov/control/retention/retention.htm>
- Service providers are not authorized to destroy records related to the provision of services under this Agreement except in compliance with the approved DHHS retention and disposition schedule, which allows for the proper destruction of records based on a schedule by funding source and fiscal year. The agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of record destruction. Confidential records will be destroyed in such a manner that the records cannot be practically read or reconstructed.

(Authorized Signature) (Date)



Madison County Community and Economic  
Development Department

Staff Report

To: Forrest Gilliam, Madison County Manager

From: Terry M. Bellamy, Community and Economic Development Director

Date: July 3, 2019

Re: Street name change from Kenpak Lane to Printpack Lane

Action Requested: Set a public hearing for August 13, 2019 to consider a street name change for Kenpak Lane to Printpack Lane in Madison County, North Carolina.

Background:

In August of 1985, Madison County Commissioners sold 4.51 acres of property to Kenpak Converters, Inc. for the purpose of said corporation building a plant on or before September 1, 1985. During the construction of the corporation, the Madison County Commissioners adopted Kenpak Lane as the name of the street where the corporation would be located. In 2010, Kenpak Converters, Inc. became Printpack, Inc.

G.S.153A-239.1 authorizes a county to name or rename any public road, but a county cannot change the name change the name of a State maintained road unless agreed to by the Board of Transportation. The present policy of the Board of Transportation to change the name of a secondary road will be at the request of a county board of commissioners. Requests for road name changes on state maintained roads outside of municipal limits should be sent to the Chief Engineer's Office.

Fiscal Impact:

Materials, fabrication and installation costs of the new street signs are included in the Fire Marshall/Emergency Management Budget. The funds are provided through the E911 Call Center fees.

Suggested Motion:

I move adoption of a resolution to consider changing the name of Kenpak Lane to Printpack Lane and authorize the County Manager to set a public hearing on August 13, 2019.

Attachment:

Vicinity and Location Map



# Madison County Commissioners Meeting Public Comment

July 9, 2019

7:00pm

A-B Tech, Madison Campus

3 Minute Time Limit

----- Public Comment Sign-In Sheet -----

Name

Signature

1. HART BARNHILL ✓

2. ELAINE ROBBINS

3. Elizabeth Pantzer

4.

5.

6.

7.

8.

9.

10.

11.

12.

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20.

*Handwritten signatures:*  
1. Hart Barnhill  
2. Elaine Robbins  
3. Elizabeth Pantzer