

State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in special session on Monday, June 3, 2019 at 5:30 p.m. at the Madison County Public Library, Marshall Branch, 1335 North Main Street, Marshall, North Carolina.

In attendance were Chairman Norris Gentry; Commissioners Matt Wechtel, Craig Goforth, and Mark Snelson; County Manager Forrest Gilliam; Clerk Mandy Bradley.

The meeting was called to order at 5:30 p.m.

**Item 1: FY 2019-2020 Budget Discussion**

Finance Officer Crystal Cantey presented and discussed Budget Amendment #15 with the board. Commissioner Snelson made a motion to approve Budget Amendment #15. The motion was seconded by Chairman Gentry and unanimously approved by the board. (Attachment 1.1)

County Manager Forrest Gilliam presented and discussed with the board, information pertaining to the budget for fiscal year 2019-2020.

**Item 2: Closed Session**

Upon motion from Chairman Gentry, seconded by Commissioner Goforth, the board voted unanimously to enter into Closed Session.

Upon motion from Commissioner Snelson, seconded by Commissioner Goforth, the board voted unanimously to return to open session.

**Item 3: Adjournment**

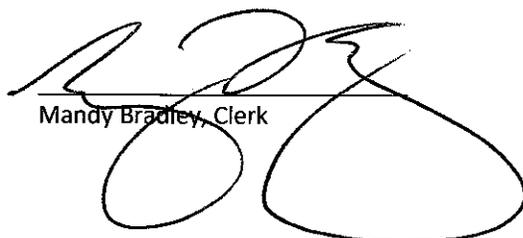
Upon motion from Commissioner Wechtel, seconded by Commissioner Snelson, the board voted unanimously to adjourn.

This the 3rd day of June, 2019.

MADISON COUNTY

By:   
Norris Gentry, Chairman  
Board of Commissioners

ATTEST:

  
Mandy Bradley, Clerk

**Madison County  
Board of Commissioners**

**2019 Budget Amendment #15  
June 3, 2019**

<b>Description</b>	<b>Line Item</b>	<b>Debit</b>	<b>Credit</b>
<b>Fund Balance</b>			
Transfer from Fund Balance	10.3000.1000	162,932.58	
Decreases amount of fund balance needed to balance the budget based on revenue and expense projections for the remainder of the year.			
<b>Transportation</b>			
5311 Capital (Federal)	10.3452.3620	294,272.00	
5311 Capital (State)	10.3452.3630	36,784.00	
Medicaid (DSS)	10.3452.5310		25,000.00
Removes budgeted State and Federal revenues for passenger vans for which purpose has been delayed until FY2020. There is a corresponding expense decrease. Increases projected revenues from Medicaid Transportation tips.			
<b>Interest</b>			
Interest Earned	10.3831.4910		15,000.00
Increases projected interest revenues by \$15,000.			
<b>Governing Body</b>			
Board & Member Expense	10.4110.1700	250.00	
Legal Ads	10.4110.3910		250.00
Training	10.4110.3950	100.00	
Govern Body: Employee Recognition	10.4110.6950		1,000.00
Reallocates unspent funds within budgeted lines. Net expense reduction to Governing Body: \$900.00			
<b>Finance Office</b>			
Salaries	10.4130.1210		3,700.00
FICA	10.4130.1810		1,500.00
Life Insurance	10.4130.1890		38.00
Professional Services	10.4130.1990	7,500.00	
Office Supplies	10.4130.2610		750.00
Travel	10.4130.3110		500.00
Travel Subsistence	10.4130.3120		100.00
Telephone	10.4130.3210	1,000.00	
Training	10.4130.3950		1,600.00
Insurance - Fidelity	10.4130.4530		550.00
Office Equipment	10.4130.5110		5,000.00
Reallocates unspent funds within budgeted lines. Sets aside funds for Salary Study from this year's budget. Net expense reduction to Finance: \$5,238.00.			

**Tax Collector**

Salaries	10.4140.1210		2,240.00
Salaries - Temp	10.4140.1260	5,900.00	
FICA	10.4140.1810		200.00
Retirement	10.4140.1820		450.00
Life Insurance	10.4140.1890		30.00
Software Maintenance	10.4140.1925	828.00	
Professional Services	10.4140.1990	1,500.00	
Collection/Foreclosure Fees	10.4140.1995	150.00	
Travel	10.4140.3110		300.00
Travel Subsistence	10.4140.3120		500.00
Telephone	10.4140.3210	500.00	
Electricity	10.4140.3310		200.00
Legal Advertising	10.4140.3910		1,000.00
Legal Advertising - Foreclosures	10.4140.3920		2,500.00
Training	10.4140.3950		130.00
Capital Equipment & Furniture	10.4140.5100		500.00

Reallocates unspent funds within budgeted lines. No net change to overall Tax Collector expenses.

**Tax Supervisor**

Salaries	10.4141.1210		2,895.00
FICA	10.4141.1810		700.00
Retirement	10.4141.1820		550.00
Life Insurance	10.4141.1890		53.00
Motor Fuels	10.4141.2510	400.00	
Tires & Tubes	10.4141.2520		500.00
Vehicle Parts	10.4141.2530		500.00
Office Supplies	10.4141.2610		500.00
Copy Machine Expense	10.4141.2620	500.00	
Travel	10.4141.3110		400.00
Travel Subsistence	10.4141.3120		500.00
Telephone	10.4141.3210		200.00
Electricity	10.4141.3310		200.00
Capital Equipment & Furniture	10.4141.5100		8,000.00

Reallocates unspent funds within budgeted lines. Net expense reduction to Tax Supervisor: \$14,098.00

**Land Records**

Salaries	10.4142.1210		880.56
FICA	10.4142.1810		67.35
Retirement	10.4142.1820		69.04

Reallocates remaining salaries and benefits from Land Records. Net Land Records expense reduction: \$1,016.95

**Register of Deeds**

FICA	10.4180.1810		250.00
Copy Machine Expense	10.4180.2620	250.00	

Conveyance Tax 10.4180.6140 16,000.00

Reallocates funds from Copy Machine Expense to FICA. Increases Conveyance Tax expense (tied to increased revenue). Net expense increase for Register of Deeds: \$16,000.

**Buildings Maintenance**

Salaries	10.4261.1210		1,846.00
FICA	10.4261.1810		550.00
Retirement	10.4261.1820		100.00
Life Insurance	10.4261.1890		59.00
Motor Fuels	10.4261.2510	1,600.00	
Fuel Oil	10.4261.3320		3,000.00
Repairs & Maint. - Buildings	10.4261.3510	2,200.00	
Repairs & Maint. - Vehicles	10.4261.3530	500.00	
Courthouse Expenses	10.4261.4200	3,600.00	
Insurance - Property & Liab.	10.4261.4510		1,556.00

Reallocates unspent funds within budgeted lines. Net expense reduction to Buildings Maintenance : \$789.00.

**Emergency Management**

Salaries	10.4330.1210	2,437.00	
FICA	10.4330.1810	153.00	
Retirement	10.4330.1820	191.00	
Suppl Retirement	10.4330.1821	308.00	
Health Insurance	10.4330.1830	962.00	
Professional Services	10.4330.1990		2,000.00
Uniforms	10.4330.2120		440.00
Motor Fuels	10.4330.2510		400.00
Tires & Tubes	10.4330.2520		1,500.00
Office Supplies	10.4330.2610	50.00	
Travel	10.4330.3110		85.63
Travel Subsistence	10.4330.3120		500.00
Telephone	10.4330.3210		850.00
Postage	10.4330.3250		40.00
Repairs & Maint. - Vehicles	10.4330.3530		500.00
Misc. Class Instruction	10.4330.3990		650.00
Emp Optionals	10.4330.4605		7,045.00
Hazmat Grant	10.4330.4610		100.00
Capital Outlay - Vehicle	10.4330.5130		700.00

Reallocates unspent funds within budgeted lines. Net expense reduction to Emergency Management: \$10,709.63

**Dispatchers**

Salaries - Temp	10.4331.1260		2,000.00
FICA	10.4331.1810		500.00
Retirement	10.4331.1820	300.00	
Life Insurance	10.4331.1890		120.00
Uniforms	10.4331.2120		300.00
Special Program Material	10.4331.2310		158.00

Telephone	10.4331.3210		825.00
Propane	10.4331.3311	200.00	
Water	10.4331.3340	200.00	
Repairs & Maint. - Buildings	10.4331.3510		1,000.00
Equipment Maintenance	10.4331.3520		1,500.00
Signage	10.4331.5120	300.00	

Reallocates unspent funds within budgeted lines. Net expense reduction to 911 Operations: \$5,403.00.

**Medical Examiner**

Professional Services	10.4360.1930	1,500.00	
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Increases funds for Medical Examiner fees based on actual projections.

**Animal Control**

Salaries	10.4380.1210	2,500.00	
FICA	10.4380.1810		500.00
Retirement	10.4380.1820	200.00	
Life Insurance	10.4380.1890		70.00
Professional Services	10.4380.1990	200.00	
Motor Fuels	10.4380.2510	500.00	
Rabies Vac & Drug Screen	10.4380.2520	500.00	
Office Supplies	10.4380.2610	400.00	
Electricity	10.4380.3310	500.00	
Water	10.4380.3340		400.00
Training	10.4380.3950		1,000.00

Reallocates unspent funds within budgeted lines. Adds funds to cover salaries and benefits for the remainder of the fiscal year, due to leave payouts for former employees. Net expense increase for Animal Control: \$2,830.00

**Mass Trans. Operating**

License, Tags, & Fees	10.4522.2540		6,100.00
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Reallocates \$6,100 from License, Tags, and Fees for new vans that will not be purchased until FY 2020.

**MCTA: Capital Outlay**

MCTA: Lift Van	10.4523.5480		367,840.00
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Removes expense for vans for which purchase has been delayed until FY 2020.

**Information Technology Center**

Salaries	10.4931.1210		7,500.00
FICA	10.4391.1810		600.00
Retirement	10.4931.1820		600.00
Life Insurance	10.4931.1890		30.00
Office Supplies	10.4931.2610	500.00	
Software	10.4931.4000	2,500.00	

Reallocates unspent funds within budgeted lines. Net expense reduction to Information Technology: \$5,730.00

**Health: General**

Salaries	10.5110.1210	40,000.00
FICA	10.5110.1810	8,000.00
Retirement	10.5110.1820	8,000.00
Life Insurance	10.5110.1890	200.00

Reallocates unspent funds within budgeted lines. Net expense reduction to Health Department: \$56,200.

**Management Administration**

Drug Court Coordination	10.5211.8900	5,000.00
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Reallocates \$5,000 in Drug Court Coordinator costs. \$30,000 was budgeted, but cost was only \$25,000 in the first year.

**Title III Grants - Nutrition**

Salaries	10.5551.1210	1,300.00	
Raw Food	10.5551.2220		5,000.00
Repairs & Maint. - Buildings	10.5551.3510		2,500.00
Repairs & Maint. - Vehicles	10.5551.3530	2,500.00	

Reallocates unspent funds within budgeted lines. Net expense reduction to Nutrition: \$3,700.00

**Bank Charges**

Banking - Service Charge	10.5920.0010	6,000.00	-
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Increase expenses for Banking Service Charges based on actual projections.

		560,967.58	560,967.58
	Difference		\$ -
Net effect of all budget amendments			
	General Fund	Revenues	\$ 453,988.58
		Expenses	\$ 453,988.58