

The Madison County Board of Commissioners met in special session on Tuesday, January 22, 2019 at 5:30 p.m. at the Madison County Public Library, Marshall Branch, 1335 North Main Street, Marshall, North Carolina.

In attendance were Chairman Norris Gentry; Commissioners Matt Wechtel, Mark Snelson, and Craig Goforth; County Manager Forrest Gilliam; Attorney Donny Laws; Clerk Mandy Bradley.

The meeting was called to order at 5:33 p.m. by Chairman Gentry.

### **Juvenile Inmates Housing Proposal**

County Manager Forrest Gilliam discussed the Juvenile Inmate Proposal with Commissioners. He provided information regarding the Juvenile Detention Center in Guilford County, North Carolina (Attachment 1.1); presented a financial summary that outlined the costs associated with the program with regards to supplies, extra officers, and teachers that would be required to run it (Attachment 1.2); and discussed with the board what type of agreement would be needed with the Sheriff's Department for the implementation of the program.

Madison County Schools Superintendent Dr. Will Hoffman and Madison County School Board Chair Karen Blevins joined the Commissioners in discussing the program.

Chairman Gentry moved to grant authority to County Manager Forrest Gilliam to use the Guilford County contract as a model to proceed in moving forward with the project. The motion was seconded by Commissioner Goforth and unanimously approved by the board.

### **Closed Session**

Board Chairman Gentry made a motion to enter into closed session. The motion was seconded by Commissioner Snelson and unanimously approved by the Board.

Board Chairman Gentry made a motion to return to open session. The motion was seconded by Commissioner Snelson and unanimously approved by the Board.

### **Personnel**

Commissioner Goforth made a motion to hire Jean Fox as a part time meal site manager in the Community Services Department. The motion was seconded by Chairman Gentry and unanimously approved by the Board.

**Adjournment**

Chairman Gentry made a motion to adjourn the meeting. The motion was seconded by Commissioner Wechtel and unanimously approved by the Board.

This the 22nd day of January, 2019.

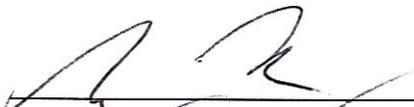
MADISON COUNTY



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Norris Gentry, Chairman  
Board of Commissioners

ATTEST:



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Mandy Bradley, Clerk



Summary of Call with Guilford County Juvenile Program  
January 22, 2019

Teresa Cuthbertson, Guardian Manager  
Amelia Caldwell, Administrative Officer

- Guilford County has their own separate 44 bed facility for juveniles
- Opened in 1998
- Houses Guilford County juvenile offenders (\$122 per day from State) as well as juvenile offenders from 13 other NC counties (\$244 per day from State)
- About 95% of those housed are male
- Average stay is 14-28 days (estimate 90% are in this range)
  - Currently 5 long-term. Housed in a separate pod with the exception of one female who is housed with the other females in the female pod.
- Facility consists of six pods
  - One classroom attached to each pod
  - About 8-10 kids per classroom
  - Children remain in their pod for school and meals
- State mandates one hour of recreation per day
  - On-site gym
  - Outdoor area (we have)
  - No PE teacher, so activities are coordinated by detention center staff
  - Bigger need for activities in summer and on weekends when school not in session
- Education
  - English/Language Arts, Math, Social Studies, Science
  - Three teachers on-site employed by Guilford County Schools
    - These teachers work only at the detention center and students stay on site
    - No interaction with regular schools/students by those incarcerated
  - Two transition coordinators
  - One part time EC teacher
  - Transition coordinator accesses records for each child from their host school upon intake
    - Uses software system our school system folks are familiar with
  - One teacher has to serve students at multiple levels/points in the year depending on their home school
    - Folder for each student with their individualized plan
    - Alternative school setup already does this for the most part
  - School is Monday-Friday during school year
- Intake process
  - Similar to what is used for adults
  - Assessed by medical staff immediately
- Typical day
  - Wake at 6AM
  - Breakfast 7:30
  - Lunch 12:30
  - Supper 4:30
  - Snack 6:30 or 7:30

- School 8:30-3:00
  - Four blocks with teachers rotating
- After 3:00 – showers and room searches
- 5:00 – everyone in rooms for shift change (5:30-5:30 shifts)
- In rooms by 7:30 or 8:00 every night
- 15 minute rotation walk through for detention officers
- Medical
  - Covered as part of \$244/\$122 unless billed to private insurance
  - If State mandated/court ordered care, State pays
  - Nurse on staff 8:00-noon and 3:00-7:00PM
  - Use contracted company for all health care
- Staffing
  - Follows 1:8 ratio mandated by state
  - Look for detention officers who have a rehabilitation/therapeutic mindset
  - Have found that those who have worked with adults may not transition as well to working with juveniles
  - Prefer those with right mindset but maybe less direct experience so they are more trainable

Cost of Full Time Teaching Position ( 10 Months)  
Estimation of a 15 year experience teacher

Annual Salary	\$	50,000.00
Benefits	\$	19,359.00
Total Cost	\$	<u>69,359.00</u>

Cost of Full Time Teaching Position ( 12 Months)  
Estimation of a 15 year experience teacher

Annual Salary	\$	60,000.00
Benefits	\$	22,010.00
Total Cost	\$	<u>82,010.00</u>

<b>1/2 Time Teacher Assistant</b>	\$11,130
<b>15 Desks</b>	\$4,500
<b>15 Laptops</b>	\$6,000
<b>Edmentum</b>	\$10,000
<b>Approx. Cost</b>	<b>\$184,000</b>

Revenue/Expense Impact Summary  
 Juvenile Inmate Proposal

Attachment 1.2

	2017-2018	2018-2019	30 Federal	15 Juvenile	15 Juvenile
	Actual	Approved	Inmates	Inmates	Inmates + 4 Extra
	(Unaudited)				Detention
					Officers (8 total)
Inmate Revenues	\$378,592	\$375,823	\$677,000	\$1,350,900	\$1,350,900
Other Sheriff Revenues	\$211,421	\$188,311	\$188,311	\$188,311	\$188,311
Total Revenues	\$590,013	\$564,134	\$865,311	\$1,539,211	\$1,539,211
Sheriff Expenses	\$3,204,993	\$3,006,009	\$3,044,391	\$3,445,865	\$3,626,721
Debt Payment	\$663,456	\$649,344	\$649,344	\$649,344	\$649,344
Total Expenses	\$3,868,449	\$3,655,353	\$3,693,735	\$4,095,209	\$4,276,065
County Dollars Toward Operations	\$3,278,436	\$3,091,219	\$2,828,424	\$2,555,998	\$2,736,854
Net Benefit (vs. FY 18-19 Approved)		\$262,795		\$535,221	\$354,365

### FY 2017-2018

	Adopted Budget	Year End Actual (Unaudited)
Inmate Revenues	\$680,000	\$378,592
Other Sheriff Revenues	\$190,000	\$211,421
<b>Total Revenues</b>	<b>\$870,000</b>	<b>\$590,013</b>
Sheriff Expenses	\$3,048,724	\$3,204,993
Debt Payment	\$663,456	\$663,456
<b>Total Expenses</b>	<b>\$3,712,180</b>	<b>\$3,868,449</b>
<b>Net Revenue (Expense)</b>	<b>(\$2,842,180)</b>	<b>(\$3,278,436)</b>

### FY 18-19 Adopted Budget

16 Federal Inmates (46 Local/Other, 14 vacant)

	Adopted Budget	Year End Actual (Unaudited)
<b>Revenues</b>		
Fed Housing	\$345,600	
Fed Transport	\$15,223	
State Housing	\$15,000	
Other Revenues	\$188,311	
<b>Total Revenues</b>	<b>\$564,134</b>	
<b>Expenses</b>		
Total Operating Expenses	\$3,006,009	
Jail Debt Payment	\$649,344	
<b>Total Expenses</b>	<b>\$3,655,353</b>	
<b>Net Revenue (Expense)</b>	<b>(\$3,091,219)</b>	
<b>Increase (Decrease) from FY 17-18 Adopted Budget</b>	<b>(\$249,039)</b>	

Food for 62 inmates \$194,618

### Federal Inmates

30 Federal Inmates, 46 Local/Other

	Adopted Budget	Year End Actual (Unaudited)
<b>Revenues</b>		
Fed Housing	\$657,000	
Fed Transport	\$20,000	
State Housing	\$0	
Other Revenues	\$188,311	
<b>Total Revenues</b>	<b>\$865,311</b>	
<b>Expenses</b>		
Total Operating Expenses	\$3,044,391	
Jail Debt Payment	\$649,344	
<b>Total Expenses</b>	<b>\$3,693,735</b>	
<b>Net Revenue (Expense)</b>	<b>(\$2,828,424)</b>	
<b>Increase (Decrease) from FY 17-18 Adopted Budget</b>	<b>\$13,756</b>	
<b>Increase (Decrease) from FY 18-19 Adopted Budget</b>	<b>\$262,795</b>	

Food for 76 Inmates \$233,000

### Juveniles - Updated w/ Education Costs

Full Year - 15 Juvenile Inmates, 46 Local Inmates

Juvenile Housing	\$1,335,900
Juvenile Transport	\$15,000
State Housing	\$0
Other Revenues	\$188,311
<b>Total Revenues</b>	<b>\$1,539,211</b>

Expenses

Total Operating Expenses	\$3,445,865
Jail Debt Payment	\$649,344
<b>Total Expenses</b>	<b>\$4,095,209</b>

Net Revenue (Expense) **(\$2,555,998)**  
 Increase (Decrease) from FY 17-18 Adopted Budget **\$286,182**  
 Increase (Decrease) from FY 18-19 Adopted Budget **\$535,221**

### Juveniles and 8 Detention Officers

Full Year - 15 Juvenile Inmates, 46 Local Inmates

Juvenile Housing	\$1,335,900
Juvenile Transport	\$15,000
State Housing	\$0
Other Revenues	\$188,311
<b>Total Revenues</b>	<b>\$1,539,211</b>

Expenses

Total Operating Expenses	\$3,626,721
Jail Debt Payment	\$649,344
<b>Total Expenses</b>	<b>\$4,276,065</b>

Net Revenue (Expense) **(\$2,736,854)**  
 Increase (Decrease) from FY 17-18 Adopted Budget **\$105,326**  
 Increase (Decrease) from FY 18-19 Adopted Budget **\$354,365**

Food 46 local inmates, 15 juvenile	\$171,906	Local Inma	\$141,036	(15 X 365 X 8.60 per day) minus 2.80 per meal X 2 X 180 if participate in school lunch program)
4 Additional Detention Officer	\$180,856	Juvenile Inm	\$30,870	
Juvenile Medical Costs	\$75,000			
Education Costs	\$184,000			

Food 46 local inmates, 15 juvenile	\$171,906	Local Inma	\$141,036	(15 X 365 X 8.60 per day) minus 2.80 per meal X 2 X 180 if participate in school lunch program)
4 Juvenile Detention Officers	\$180,856	Juvenile Inm	\$30,870	
Juvenile Medical Costs	\$75,000			
Education Costs	\$184,000			
4 Additional Detention Officers	\$180,856			