

MADISON COUNTY EMERGENCY OPERATIONS PLAN

ANNEX E

LAW ENFORCEMENT

Updated: January 28, 2009

Primary Agency:	Sheriff
Support Agencies:	Municipal Law Enforcement Agencies
	Administration
	Emergency Management

I. PURPOSE

This annex provides for crime prevention, maintenance of law and order and traffic control during emergency situations.

II. CONCEPT OF OPERATIONS

- A. Emergency Law Enforcement Operations will be an expansion of normal functions and responsibilities. These responsibilities will include maintenance of law and order, traffic control, crowd control and security.
- B. Law enforcement activities will remain under the control of the senior law enforcement officer for the jurisdiction in which the emergency operation is taking place.
- C. Law enforcement agencies will have responsibility for warning the public and traffic control in and near an evacuated area and in other areas of emergency operations.
- D. During periods of disaster, the Madison County Sheriff or designee will coordinate Law Enforcement Operations from the County EOC. At the same time, municipal law enforcement agencies will be responsible for directing law enforcement activities within their local EOCs. Coordination among law enforcement agencies will ensure security for vacated hazard areas, essential industries, prisoners, evacuating populations and congregate care facilities and will establish roadblocks, checkpoint and traffic control, points and parking areas within reception areas.
- E. Within the National Response Framework, Law Enforcement is an emergency support function (ESF-13).

III. ORGANIZATION

- A. Organization
 - 1. The County Sheriff is responsible for coordinating Law Enforcement Operations within the county.
 - 2. The Chief of Police is responsible for coordinating Law Enforcement Operations within the municipality.
 - 3. Routine Law Enforcement procedures will be followed during emergency situations if feasible.

IV. DIRECTION AND CONTROL

1. The Sheriff is responsible for the direction and control of Law Enforcement activities during emergencies within the county.
2. The Chief of Police is responsible for the direction and control of Law Enforcement activities during emergencies within the municipality.

V. CONTINUITY OF GOVERNMENT

- A. The chain of command within an organized Law Enforcement Organization is established by senior rank and position to ensure continuous leadership and does not change during emergency operations.
- B. The line of succession is:
 1. Sheriff / Chief of Police
 2. Chief Deputy/Sergeant
 3. On duty Deputy/City Patrol officer
- C. Records vital to Law Enforcement shall be protected during emergency situations.

VI. ADMINISTRATION AND LOGISTICS

- A. Records and Reports - The Sheriff/Chief of Police will maintain records and reports including expenditure reports, detailing Law Enforcement Operations and activities during the emergency.
- B. Communications - The communications network between county and municipal law enforcement agencies will make maximum use of available radio and telephone communication resources.
- C. Vehicle Passes - The decision to require passes will rest with the Chairman, County Board of Commissioners. The order for requiring passes will be issued from the EOC. The law enforcement agencies will be responsible for issuing passes upon the direction of the EOC.

Attachment 1 Law Enforcement Preparedness/Response Checklist

Law Enforcement EOC designee

- When notified, report to the Emergency Operations Center.
- Receive a situational briefing. Ask questions and address concerns.
- Advise the EOC of the availability of local law enforcement response resources, including the number of personnel and units that may be available.
- Advise the EOC of any special units or personnel needs that are immediately known.
- Advise the EOC of the need to request or deploy municipal, state, and/or federal law enforcement personnel.

- If state and/or federal law enforcement is deployed have a representative report to the EOC to provide coordination under Unified Command.
- Ensure communications are available for any municipal, state and/or federal law enforcement personnel.
- Ensure Incident Command is established with field personnel.
- Establish and maintain communications with field commanders/supervisors.
- Coordinate law enforcement actions from the EOC and coordinate with other response emergency services (i.e. fire service, EMS, rescue, etc.).
- Provide security personnel for the EOC.
- Provide security at established staging areas.
- Give a situational briefing to law enforcement supervisors.

Chief Deputy / Chief of Police / Assistant Chief of Police

- Receive a situational briefing from the Sheriff or designated EOC law enforcement representative. Ask questions and address concerns.
- In turn, give a situational briefing to all departmental personnel, including support personnel, such as patrol, investigation, jail, courts, etc.
- During the situational briefing include:
 - Ensure the primary functions of the department are carried out (i.e. the protection of lives and property, enforcement of laws, ordinances, curfews, etc.).
 - Maps of areas.
 - Mission specific assignments (i.e. security, patrol, checkpoints, roadblock, traffic control, etc.).
 - Safety issues or concerns (i.e. power lines down, roads blocked, flooding, etc.).
 - Location of to-be-established checkpoints.
 - Location of staging area.
 - Current weather and forecast weather reports.
 - Incident Command structure and Incident Commander
- Ensure personnel are advised to track and record all vehicle mileage and use (in hours) as well as all overtime hours and to file reports with supervisor.
- Establish and maintain communications with:
 - Field supervisors and/or on scene personnel
 - Incident Commanders
 - Communications Center

- Emergency Operations Center
- Municipal/state/federal law enforcement agencies that are involved in the incident.

- Request, as necessary, assistance through the EOC.
- Carry out other functions assigned by the Sheriff (or designated EOC law enforcement representative).
- Collect and/or develop and maintain accurate records of personnel, expenditures, damages, injuries to personnel, etc.
- File reports with the Sheriff and/or designated EOC representative when requested or required.