

# **Madison County Board of Elections**

## **Meeting Minutes**

### **Regular / Absentee – April 17, 2018**

The Madison County Board of Elections met on Tuesday, April 17, 2018 at 9:00 A.M. in the Board of Elections Conference Room. In attendance: Jerry Wallin, Chair; Dyatt Smathers, Vice Chair; Sandra Tolley, Secretary; Ray Lewis, Member; Kathy Ray, Director; Wade Gahagan, Deputy Director; and three (3) members of the public.

#### **Call to Order**

Chair Wallin called the meeting to order at 9:00 A.M.

#### **Agenda**

Vice Chair Smathers made a motion: *To approve the agenda.* Member Lewis seconded the motion, and the motion carried unanimously.

#### **Approval of Minutes**

Vice Chair Smathers made a motion: *To approve the March 14, 2018 meeting minutes as presented.* Member Lewis seconded, and the motion carried unanimously.

#### **Chair's and Members' Reports**

Chair Wallin introduced Secretary Tolley as the fourth board member and thanked her for her service. He also announced that early voting begins Thursday, April 19<sup>th</sup>, and that early voting is growing in popularity among the voters.

Member Lewis commented that it was nice to have all the uncertainty settled regarding board member composition.

Vice Chair Smathers welcomed Secretary Tolley to the board. He commended the office staff on the poll worker search and the recruitment of student poll worker assistants at the high schools.

Chair Wallin commented on technology in elections and the difficulties that it poses for poll worker recruitment and retention.

#### **Director's Report**

The Director reported on the March 31, 2018 budget revenues and expenditures.

The Director updated the board regarding upcoming conferences in July and August 2018.

The Director updated the board regarding the DS200 software and the need to purchase an additional printer. She complimented the skills of the Deputy Director in installing, troubleshooting, and utilizing the new software and printer.

### **New Business**

Vice Chair Smathers made a motion: *To approve the list of poll worker assistants as updated and listed by the Director.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To accept the resignation of Sandy Mush Republican Judge Kay Kent.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To approve James Brown as Republican Judge at Sandy Mush Precinct.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To approve the one stop staff as presented by the Director. Vernon Goodwin will work the first 7 days at the Board of Elections and the remaining 6 days at Hot Springs Community Center. Verna Bradley will work the Board of Elections April 30<sup>th</sup> – May 5<sup>th</sup>. Brooke Sutton will work the Board of Elections May 1<sup>st</sup> – May 4<sup>th</sup>.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To allow the Director the latitude to employ Betty Hurst, David Goforth, and James Brown for 2 days of early voting poll work at the Board of Elections site.* Chair Wallin seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To approve the Director to negotiate the purchase and rental of 3 DS200 Ballot Imagers and 3 AutoMark Ballot Markers.* Chair Wallin seconded, and the motion carried unanimously.

The Board recessed the meeting for 5 minutes.

Vice Chair Smathers made a motion: *To bring the meeting back to order.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To approve 6 civilian and 1 overseas absentee ballots.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To deny 2 civilian absentee ballots.* Member Lewis seconded, and the motion carried unanimously.

Vice Chair Smathers made a motion: *To approve the voting equipment and media to be used in the May 8, 2018 Primary Election.* Member Lewis seconded, and the motion carried unanimously (see attached list).

Vice Chair Smathers made a motion: *To approve the ES&S Hardware and Software Maintenance Agreement for the 1 year term.* Member Lewis seconded, and the motion carried unanimously.

### Citizens Comments

A citizen commented that she found it interesting that poll worker assistants could work partial days.

A citizen commented that she appreciated hearing the absentee application approval/denial process. She requested that the seating arrangement for meetings be addressed so that all board of elections members and staff are facing the public.

Two citizens complimented the job performance of the director and deputy director.

A citizen asked how this election's absentee flow compared to other elections.

A citizen extended a special invitation to a League of Women Voters candidate forum.

### Announcements

**Absentee Meeting: April 24, 2018 at 9:00 a.m.**

**Absentee Meeting: May 1, 2018 at 9:00 a.m.**

**Absentee Meeting: May 7, 2018 at 5:00 p.m.**

**Absentee / Regular Meeting: May 17, 2018 at 3:00 p.m.**

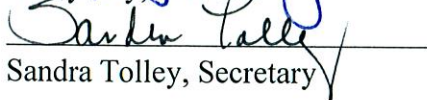
### Adjournment

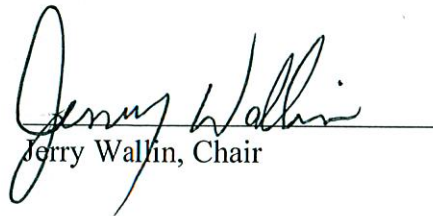
With no further business, Vice Chairman Smathers made a motion: *To adjourn the meeting.* Chair Wallin seconded, and the motion carried unanimously. The meeting adjourned at 10:38 a.m.

Minutes Approved

4/24/2018

  
Kathy Ray, Director

  
Sandra Tolley, Secretary

  
Jerry Wallin, Chair