

The Madison County Board of Commissioners met in regular session on Tuesday, June 13, 2017 at 7:00 p.m. at A-B Tech, Madison Campus, Marshall, NC.

In attendance were Chairman Norris Gentry, Vice-Chairman Wayne Brigman, Commissioner Clayton Rice, Commissioner Bill Briggs, Commissioner Matt Wechtel, County Manager Forrest Gilliam, Attorney Donny Laws, Clerk Amanda Cutshaw and Deputy Clerk Brooke Smith.

The meeting was called to order by Chairman Gentry.

**Agenda Item 1: Approval of the Agenda**

Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the agenda as presented.

**Agenda Item 2: Approval of Minutes**

Upon motion from Commissioner Wechtel, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the minutes of May 9, 2017 as presented.

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Wechtel, the board voted unanimously to approve the minutes of May 18, 2017 as presented.

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to approve the minutes of May 23, 2017 as presented.

**Agenda Item 3: Public Comment**

1. The board heard from Pete Orthman regarding delinquent motor vehicle tax notices sent to him by the tax office.
2. The board heard from Erica Schneider regarding the Voluntary Tariffed On-Bill Energy Efficiency Finance Program.
3. The board heard from Elaine Robbins regarding the Voluntary Tariffed On-Bill Energy Efficiency Finance Program.

**Agenda Item 4: Madison County Library - Duke Energy Grant**

Jason Laws presented Melanie Morgan, Director of the Madison County Library with a grant award of \$40,000 to used for programming at the Hot Springs Library.

**Agenda Item 5: Public Hearing - Proposed FY 2017-2018 Budget**

- A. County Manger, Forrest Gilliam, presented the board with the proposed FY 2017-2018 Budget.
- B. Public Comment
  - a. The board heard from Sue Keener regarding the fire tax increase requested by the Spring Creek Volunteer Fire Department.
  - b. The board heard from Pete Orthman regarding the proposed FY 2017-2018 budget.
- C. The board held discussion regarding the proposed budget.
- D. Upon motion from Chairman Gentry, seconded by Vice-Chairman Brigman, the board voted unanimously to adopt the proposed FY 2017-2018 Budget Ordinance (below) as presented.

**Madison County, North Carolina  
2017-2018 Budget Ordinance**

**BE IT ORDAINED** by the Governing Body of the County of Madison, North Carolina:

**Section 1:** The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 01, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this County:

<b>General Government</b>	<b>\$</b>	<b>2,418,182.00</b>
<b>Public Safety</b>	<b>\$</b>	<b>5,286,325.00</b>
<b>Transportation</b>	<b>\$</b>	<b>592,158.00</b>
<b>Health and Human Services</b>	<b>\$</b>	<b>3,371,068.00</b>
<b>Community Services</b>	<b>\$</b>	<b>679,022.00</b>
<b>Social Services</b>	<b>\$</b>	<b>5,878,296.00</b>
<b>Economic and Physical Development</b>	<b>\$</b>	<b>762,377.00</b>
<b>Education</b>	<b>\$</b>	<b>3,300,620.00</b>
<b>Culture and Recreation</b>	<b>\$</b>	<b>630,064.00</b>
<b>Contingency</b>	<b>\$</b>	<b>161,415.00</b>
<b>Capital Outlay</b>	<b>\$</b>	<b>50,000.00</b>
<b>Debt Service</b>	<b>\$</b>	<b>963,000.00</b>
<b>Debt Service Interest</b>	<b>\$</b>	<b>186,432.00</b>
<b>Transfer to Revaluation Fund</b>		

\$ 24,278,959.00

**Section 2:** It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 01, 2017 and ending June 30, 2018:

Current Year's Real Property Taxes	\$	9,945,177.00
Current Year's Motor Vehicle Taxes	\$	850,000.00
Prior Year's Real Property Taxes	\$	660,000.00
Interest and Late Listing Fees on Taxes	\$	314,000.00
Other Tax Fees	\$	1,200.00
Franchise Taxes	\$	16,228.00
Local Option Sales Tax	\$	3,499,800.00
Intergovernmental Revenues	\$	7,359,051.00
Fees	\$	967,002.00
Other Revenues	\$	602,501.00
Interest on Banking Accounts	\$	14,000.00
Transfer From Fund Balance	\$	50,000.00
	\$	24,278,959.00

**Section 3:** The following amounts are hereby appropriated in the Fire District Fund for the operation of fire protection services for the fiscal year beginning July 01, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this County:

Smokey Mountain Fire Department	\$	142,457.00
Ebbs Chapel Fire Department	\$	229,870.00
Mars Hill Fire Department	\$	554,632.00
Country Fire Department	\$	26,920.00
Walnut Fire Department	\$	120,370.00
Big Pine Fire Department	\$	31,266.00
Jupiter Fire Department	\$	24,620.00
Leicester Fire Department	\$	111,141.00
Spring Creek Fire Department	\$	38,606.00
Laurel Fire Department	\$	54,126.00
Total Appropriation	\$	1,334,008.00

**Section 4:** It is estimated that the following revenues will be available in the Fire District Fund for the fiscal year beginning July 01, 2017 and ending June 30, 2018:

<b>Smokey Mountain Fire Department</b>	<b>\$</b>	<b>142,457.00</b>
<b>Ebbs Chapel Fire Department</b>	<b>\$</b>	<b>229,870.00</b>
<b>Mars Hill Fire Department</b>	<b>\$</b>	<b>554,632.00</b>
<b>Country Fire Department</b>	<b>\$</b>	<b>26,920.00</b>
<b>Walnut Fire Department</b>	<b>\$</b>	<b>120,370.00</b>
<b>Big Pine Fire Department</b>	<b>\$</b>	<b>31,266.00</b>
<b>Jupiter Fire Department</b>	<b>\$</b>	<b>24,620.00</b>
<b>Leicester Fire Department</b>	<b>\$</b>	<b>111,141.00</b>
<b>Spring Creek Fire Department</b>	<b>\$</b>	<b>38,606.00</b>
<b>Laurel Fire Department</b>	<b>\$</b>	<b>54,126.00</b>
<b>Total Estimated Revenues</b>	<b>\$</b>	<b>1,334,008.00</b>

**Section 5:** The following amounts are hereby appropriated in the Vehicle Tax Fund for the three towns located in Madison County for the fiscal year beginning July 01, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this County:

<b>Town of Hot Springs</b>	<b>\$</b>	<b>29,233.00</b>
<b>Town of Marshall</b>	<b>\$</b>	<b>22,423.00</b>
<b>Town of Mars Hill</b>	<b>\$</b>	<b>42,846.00</b>
<b>Total Appropriation</b>	<b>\$</b>	<b>94,502.00</b>

**Section 6:** It is estimated that the following revenues will be available in the Vehicle Tax Fund for the fiscal year beginning July 01, 2017 and ending June 30, 2018:

<b>Town of Hot Springs</b>	<b>\$</b>	<b>29,233.00</b>
<b>Town of Marshall</b>	<b>\$</b>	<b>22,423.00</b>
<b>Town of Mars Hill</b>	<b>\$</b>	<b>42,846.00</b>
<b>Total Estimated Revenues</b>	<b>\$</b>	<b>94,502.00</b>

**Section 7:** The following amounts are hereby appropriated in the Occupancy Tax Fund for the development of tourism in Madison County during the fiscal year beginning July 01, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this County:

<b>Tourism and Development</b>	<b>\$</b>	<b>264,946.00</b>
<b>Total Appropriation</b>	<b>\$</b>	<b>264,946.00</b>

**Section 8:** It is estimated that the following revenues will be available in the Occupancy Tax Fund for the fiscal year beginning July 01, 2017 and ending June 30, 2018:

Occupancy Tax	\$	264,936.00
Fund Interest	\$	10.00
<b>Total Estimated Revenues</b>	<b>\$</b>	<b>264,946.00</b>

**Section 9:** The following amounts are hereby appropriated in the E-911 Fund for the operation of the Emergency 911 System for the fiscal year beginning July 01, 2017 and ending June 30, 2018 in accordance with the chart of accounts heretofore established for this County:

911 Emergency Telephone System	\$	238,929.00
<b>Total Appropriation</b>	<b>\$</b>	<b>238,929.00</b>

**Section 10:** It is estimated that the following revenues will be available in the E-911 Fund for the fiscal year beginning July 01, 2017 and ending June 30, 2018:

911 Telephone Surcharges	\$	238,929.00
<b>Total Estimated Revenues</b>	<b>\$</b>	<b>238,929.00</b>

**Section 11:** The following amounts are hereby appropriated in the Landfill Fund for the operation of the County Landfill for the fiscal year beginning July 01, 2017 and ending June 30, 2018 in accordance with the chart of accounts heretofore established for this County:

Landfill	\$	1,796,605.00
Recycling	\$	211,452.00
Scrap Tire Disposal	\$	20,000.00
White Goods Management	\$	11,800.00
Contingency/Closure/Post-Closure	\$	-
<b>Total Appropriation</b>	<b>\$</b>	<b>2,039,857.00</b>

**Section 12:** It is estimated that the following revenues will be available in the Landfill Fund for the fiscal year beginning July 01, 2017 and ending June 30, 2018:

Disposal Fees	\$	1,570,000.00
Other Operating Income	\$	325,900.00
From Fund Balance	\$	143,957.00



**This rate is based on an estimated total valuation of property for the purpose of taxation of \$2,002,653,470 at an estimated collection rate of 95.50% and on an estimated total valuation of vehicles of \$158,286,899 at an estimated collection rate of 99.64%.**

**Section  
16:**

**For the fiscal year beginning July 1, 2017 and ending June 30, 2018 the compensation for the Chairman of the Board of Commissioners is \$7,702 per year and a monthly travel allowance of \$685. The compensation of all other members of the Board of Commissioners is \$5,269 per year and a monthly travel allowance of \$400.**

**Section  
17:**

**The County Manager shall serve as Budget Officer and is hereby authorized to transfer appropriations as contained herein under the following conditions:**

**A. The County Manager shall be authorized to transfer amounts between line item expenditures within a department without limitation and without report being required. These changes should not result in increases in recurring obligations such as salaries.**

**B. The County Manager shall be authorized to effect inter-department transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocation is reduced, notation of all such transfers shall be made to the Board during their next regular session.**

**C. Interfund transfers established in the budget may be accomplished without Board approval.**

**Section  
18:**

**The County Manager is hereby restricted from transferring appropriations as contained herein under the following conditions:**

**A. The utilization of any contingency appropriation shall be accomplished only with Board approval.**

- B. **No salary increases may be made without Board approval, except when granted in accordance with an official pay plan adopted by the Board of Commissioners.**
  
- C. **The interfund transfer of monies, except as noted in Section 17 (paragraph C) shall be accomplished by Board authorization only.**
  
- D. **No travel advances may be made without written permission of the County Manager.**

**Section  
19:**

**This ordinance shall be the basis of the financial plan of Madison County during the 2017-2018 Fiscal Year. The County Manager shall administer the budget and shall insure that the operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are in consonance with the budget and this ordinance and the appropriate statutes of the State of North Carolina.**

**Adopted this the 13th day of June, 2017.**

**Agenda Item 6: Rory McIlmoil - Energy Savings Program Manager for Appalachian Voices**

Mr. McIlmoil presented the board with a resolution of support for the Voluntary Tariffed On-Bill Energy Efficiency Finance Program.

Commissioner Wechtel made a motion to approve the resolution of support. The motion died for lack of a second.

**Agenda Item 7: Donny Laws - County Attorney**

Attorney Donny Laws updated the board on the collection of delinquent taxes.

**Agenda Item 8: Brooke Smith - Human Resources Director**

- A. Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to approve the Alcohol and Drug Free Workplace Policy with the



addition of the provision recommended by the county attorney regarding Health Department Employees.

- B. Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to approve the 2017-2018 State Salary Plan.

**Agenda Item 9: Forrest Gilliam - County Manager**

- A. County Manager Gilliam presented the board with Financial Report for May.
- B. Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to approve Budget Amendment #11.
- C. Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to approve the Tax Releases/Refunds for May.
- D. Upon motion from Chairman Gentry, seconded Vice-Chairman Brigman, the board voted unanimously to adopt the Resolution Concerning the Sale of Surplus Property for the purchase of the property known as Lot 34 Haw Ridge.
- E. Upon motion from Vice-Chairman Brigman, seconded by Commissioner Briggs, the board voted unanimously to approve the Resolution honoring Forrest Jarrett.
- F. Upon motion from Chairman Gentry, seconded by Commissioner Rice, the board voted unanimously to re-appoint Vice-Chairman Wayne Brigman to the AB Tech Board of Trustees.

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to appoint James Thorsen to the Madison County Library Board of Trustees.

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Briggs, the board voted unanimously to appoint Mark Wallin to the Mars Hill Fire Department Board of Fire Commissioners.

**Agenda Item 10: Closed Session**

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to enter into closed session pursuant to G.S. 143-318.11: property and personnel.

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to return to open session.

**Personnel**

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to hire Halie Coates as a School Nurse at the Madison County Health Department.


Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to hire William Holmes and Jacob Ray as Substitute Circulation Assistants at the Madison County Library.

**Agenda Item 11: Adjournment**


Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to adjourn.

This the 13<sup>th</sup> day of June, 2017.

MADISON COUNTY

By:   
\_\_\_\_\_  
Norris Gentry, Chairman  
Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Amanda Cutshaw, Clerk