

State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in regular session on Tuesday, May 9, 2017 at 7:00 p.m. at A-B Tech, Madison Campus, Marshall, NC.

In attendance were Chairman Norris Gentry, Commissioner Clayton Rice, Commissioner Bill Briggs, Commissioner Matt Wechtel, County Manager Forrest Gilliam, Attorney Donny Laws, Clerk Amanda Cutshaw and Deputy Clerk Brooke Smith.

The meeting was called to order by Chairman Gentry.

**Agenda Item 1: Approval of the Agenda**

Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to approve the agenda with the following amendments:

- Item 6: - Postpone until a later date

**Agenda Item 2: Approval of Minutes**

Upon motion from Commissioner Wechtel, seconded by Commissioner Briggs, the board voted unanimously to approve the minutes of April 18, 2017 as presented.

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to approve the minutes of April 25, 2017 as presented.

**Agenda Item 3: Public Comment**

No names were present on the sign in sheet for public comment.

**Agenda Item 4: Madison High HOSA Presentation**

Ebony Bailey and Ian Smith, both 10th graders at Madison High School and members of HOSA, gave a presentation on the Zika Virus. The presentation was awarded 2nd place in state competition.

**Agenda Item 5: Dee Heinmuller - Community Services Director**

Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to approve the Grants and Financial Policies and Procedures as presented.

***Agenda Item 6: Postponed until a later date***

**Agenda Item 7: Connie Harris - Director, Madison County Department of Social Services**

Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to approve the annual Services for the Blind contract as presented .

Director Harris gave a brief update on the status of employee comp time in her department.

**Agenda Item 8: Donny Laws - County Attorney**

Attorney Donny Laws updated the board on the collection of delinquent taxes.

**Agenda Item 9: Brooke Smith - Human Resources Director**

- A. Upon motion from Chairman Gentry, seconded by Commissioner Rice, the board voted unanimously to approve the Employees Assistance Network Program Policy as presented.
- B. Director Smith gave the board an update on the Alcohol and Drug Free Workplace Policy currently being developed.

**Agenda Item 10: Rhea Hollars - County Finance Officer**

- A. Finance Officer Hollars presented the board with the Vaya Health Quarterly Report.
- B. Finance Officer Hollars presented the board with the April Financial Report.
- C. Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to approve Budget Amendment #10 as presented.
- D. Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to approve the April Tax Releases and Refunds as presented.

**Agenda Item 11: Forrest Gilliam - County Manager**

- A. County Manager Gilliam presented the board with a general update, including the FY 2018 Budget development, the current and projected tax collection rates and the North Carolina State Budget.

- B. Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to approve the contract with Farragut for tax software, pending attorney review.

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to authorize County Manager Gilliam to sign the contract with Farragut once attorney review is complete.

- C. No update regarding Surplus Property was given at this time.
- D. Upon motion from Commissioner Wechtel, seconded by Commissioner Briggs, the board voted unanimously to approve the contract with the North Carolina Department of Public Safety for inmate labor as presented.
- E. County Manager Gilliam made the board aware of board appointments that will be presented to the board at the next meeting.

#### **Agenda Item 12: Closed Session**

Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to enter into closed session pursuant to G.S. 143-318.11: property, personnel, attorney client privilege and economic development.

Upon motion from Commissioner Rice, seconded by Commissioner Briggs, the board voted unanimously to return to open session.

#### **Real Estate Services**

Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to enter into contract with Southern Life Realty for the disposal of County held properties as recommended by the County Manager.

#### **Personnel**

Upon motion from Commissioner Wechtel, seconded by Commissioner Briggs, the board voted unanimously to transfer Kathy Price from the Care Coordination for Children program to the Pregnancy Care Management Program at the Madison County Health Department.

Upon motion from Commissioner Rice, seconded by Commissioner Wechtel, the board voted unanimously to hire Shaina Burleson for the Care Coordination for Children program at the Madison County Health Department.

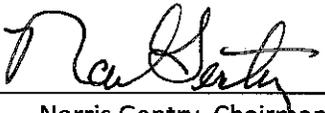
Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to name Anthony "Tony" Williams as interim Director of Inspections and Zoning.

**Agenda Item 13: Adjournment**

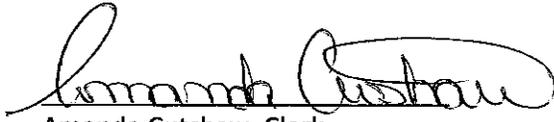
Upon motion from Commissioner Briggs, seconded by Commissioner Rice, the board voted unanimously to adjourn.

This the 9<sup>th</sup> day of May, 2017.

MADISON COUNTY

By:   
Norris Gentry, Chairman  
Board of Commissioners

ATTEST:

  
Amanda Cutshaw, Clerk