

State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in special session on Tuesday, March 28, 2017 at 5:00 p.m. at the Madison County Public Library, Marshall Branch, 1335 North Main Street, Marshall, North Carolina.

In attendance were Chairman Norris Gentry, Vice-Chairman Wayne Brigman, Commissioner Bill Briggs, Commissioner Clayton Rice, Commissioner Matt Wechtel, County Manager Forrest Gilliam, Clerk Amanda Cutshaw and Deputy Clerk Brooke Smith.

The meeting was called to order at 5:00 p.m.

Item 1: Tax Software

Lori Ray, Madison County Tax Collector, presented the board with information pertaining to bids received for new tax software.

Mrs. Ray and County Manager Forrest Gilliam will do more research on each of the different software packages and report back to the board at a later meeting with a recommendation.

Item 2: Community Transportation Grant Program Application

Upon motion from Commissioner Wechtel, seconded by Vice-Chair Brigman, the board voted unanimously to authorize signature on the Certification Assurances for NC Department of Transportation presented by Dee Heinmuller, Community Services Director, which pertain to the Community Transportation Grant Program Application.

Item 3: Financial Authorizations

Upon motion from Commissioner Rice, seconded by Vice-Chair Brigman, the board voted unanimously to approve the amendment of the QSCB Project Fund Agreement, authorizing Forrest Gilliam County Manager, Kary Ledford Deputy Finance Officer and Rhea Hollars Finance officer to sign requisition forms for disbursements for the ongoing school construction program.

Upon motion from Commissioner Rice, seconded by Commissioner Brigman, the board voted unanimously to give signatory authorization on all banking documents relating to the county to Rhea Hollars Finance Officer, Kary Ledford Deputy Finance Officer, Forrest Gilliam County Manager, Norris Gentry Chairman and Wayne Brigman Vice-Chairman, Board of Commissioners.

Item 4: 2017-18 Budget

Forrest Gilliam, County Manager, updated the board on the continuing development of the 2017-18 Budget.

Rhea Hollars, Finance Officer, updated the board on information related to the 2016-17 audit.

Upon motion from Commissioner Rice, seconded by Vice-Chair Brigman, the board voted unanimously to execute the letter of engagement between Madison County and Gould Killian CPA Group for the 2016-17 audit.

Item 5: Budget Amendment #08

Upon motion from Vice-Chair Brigman, seconded by Commissioner Wechtel, the board voted unanimously to approve Budget Amendment #08.

Item 6: Personnel Policies

Brooke Smith, Human Resources Director, presented the board with updates to the drug screening policy currently in development.

Item 7: Pisgah National Forest Revision Plan Resolution

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to adopt the Pisgah National Forest Revision Plan Resolution presented by Commissioner Wechtel.

Item 8: Closed Session

Upon motion from Vice-Chair Brigman, seconded by Commissioner Rice, the board voted unanimously to enter into closed session pursuant to G.S. 143-318.11: personnel and attorney-client privilege.

Upon motion from Commissioner Rice, seconded by Vice-Chair Brigman, the board voted unanimously to return to open session.

Item 9: Personnel

Upon motion from Vice-Chair Brigman, seconded by Commissioner Rice, the board voted unanimously to hire Edwina Craig as the In Home Aide Supervisor/Veteran Services Officer, at the approved salary.

Item 10: Adjournment

Upon motion from Vice-Chair Brigman, seconded by Commissioner Wechtel, the board voted unanimously to adjourn.

This the 28th day of March, 2017.

MADISON COUNTY

By: 
Norris Gentry, Chairman
Board of Commissioners

ATTEST:


Amanda Cutshaw, Clerk