

**MADISON COUNTY BOARD OF ELECTIONS
ABSENTEE SESSION
Board of Elections Conference Room
November 8, 2016
2:00 PM**

MINUTES

CALL TO ORDER

Chair Dyatt Smathers called the meeting of the Madison County Board of Elections to order at 2:20 PM at the Madison County Administrative Offices Building Board of Elections Office. In attendance were Board Members Dyatt Smathers, Chair; Ray Lewis, Secretary; Jerry Wallin, and Kathy Ray, Director.

COUNTING OF ABSENTEE BALLOTS

The counting of the absentee ballots began in Room 26 with all Board members confirming the chains of custody and seal numbers, supervising the closing of the one stop machines, observing the printing of the one-stop results tapes, and removing the flash cards.

The counting progressed to entry of the early one-stop voting flash cards into the Unity software.

The Board reviewed the results for accuracy and the ASCII file was prepared and uploaded into the Election Reporting software for prompt release at 7:30 p.m.

The Board recessed at 5:15 p.m. and reconvened at 7:25 p.m.

COUNTING OF ELECTION DAY BALLOTS

Master PEBs for all precincts were read into the Unity Election Reporting software.

The Board counted write in votes for Election Day and one stop early voting and entered the proper names and write in vote counts into the SEIMS Election Night Reporting application for all reporting groups, including the absentee mail in ballots.

Curbside paper ballots were read and counted using the M100 optical scan and hand count. Curbside results were entered into the Unity software and transferred to Election Night Reporting for public viewing.

ELECTION REPORTS

The Canvass Block Style Report was printed from the Unity software and uploaded to the State Board's file transfer site.

ADJOURNMENT

Moved, Seconded (RL, JW) and Carried (3,0) to adjourn at 12:15 P.M.

Kathy Ray

Kathy Ray, Director

Ray Lewis

Ray Lewis, Secretary

Dyatt Smathers

Dyatt Smathers, Chair