

**MADISON COUNTY BOARD OF ELECTIONS
ABSENTEE SESSION
Board of Elections Conference Room
March 15, 2016
9:00 AM**

MINUTES

CALL TO ORDER

Chair Dyatt Smathers called the meeting of the Madison County Board of Elections to order at 9:10 AM at the Madison County Administrative Offices Building Board of Elections Office. In attendance were Board Members Dyatt Smathers, Chair; Ray Lewis, Secretary; Jerry Wallin, and Kathy Ray, Director.

DIRECTOR'S REPORT

The call to order at 9:00 a.m. was delayed as the Director needed to bring the Board up to date on urgent technical assistance that was needed at the precincts. Temporary Poll Worker Assistant Jacob Ray observed that the iVotronic machines' time settings were incorrect when assisting the Laurel Precinct and Director with troubleshooting an iVotronic that had lost power during opening. The Director followed up and informed the Board that Printelect's Michael Lemon confirmed that the iVotronics' internal clock was incorrect due to the legislative change to Daylight Savings Time. He also reported that other counties had deployed local staff to correct the time setting so the iVotronics will prompt to close at the proper time. The Chair duly noted that ES&S should bear the responsibility for this. Mr. Ray was instructed to have chief judges or judges of both political parties observe the administrative correction to each voting machine's time setting.

Moved, Seconded (RL, JW) and Carried (3,0) for Temporary Office Assistant Jacob Ray to travel across the county to all precincts to correct the time settings on the machines and reimburse his travel costs accordingly. The Director will inform the State Board of Elections of the problem and the local Board's action to resolve it.

The Director informed the Board that an electrical circuit at the Laurel Precinct had lost power during the opening of the iVotronic machines which prevented the printing of the zero tape. The Director completed printing the zero tape while judges observed. Printelect's Michael Lemon instructed the Director on how to close the Laurel voting machines if there are problems. Other precincts that had difficulty and needed assistance with printing zero tapes were Grapevine, North Marshall, and Hot Springs.

The Director also reported that the locked security gate at the high school did not delay the opening of the polls at 6:30 a.m., and that the landline phone at the Laurel Precinct was not working.

Moved, Seconded (RL, JW) and Carried (3,0) to approve Pamela Frady as a Democratic poll worker assistant at the Ebbs Chapel Precinct.

The Director reported that Republican poll worker assistant Debbie Shelton did not report to the North Marshall Precinct for duty.

The Chair reported that Eleanor Grant had not reported to the Beech Glen Precinct when he was there at 6:00 a.m., and the Mars Hill Precinct could not find the payroll forms in the election supplies.

The meeting was recessed at 9:28 a.m. and will reconvene at 2:00 p.m. to begin counting the absentee ballots.

ABSENTEE MAIL IN BALLOTS

Moved, Seconded (JW, RL) and Carried (3,0) to approve 2 civilian and 1 overseas absentee ballots.

The meeting reconvened at 2:00 p.m. with all Board members present.

COUNTING OF ABSENTEE BALLOTS

The meeting reconvened at 2:00 p.m., and the counting of the absentee ballots began in Room 26 with the printing of the one-stop results tapes and removal of the flash cards.

The counting progressed to reading of the early one-stop voting flash cards, reading and counting the absentee paper ballots using the M100 optical scanner, and manual entry of hand counted absentee paper ballots into the Unity Election Reporting software.

Results were reviewed and the ASCII file was prepared and uploaded into the Election Reporting software for prompt release at 7:30 p.m.

COUNTING OF ELECTION DAY BALLOTS

Master PEBs for all precincts were read into the Unity Election Reporting software. Curbside paper ballots were read and counted using the M100 optical scan and hand count. Curbside results were entered into the Unity software and transferred to Election Night Reporting for public viewing.

Sandy Mush Precinct did not close the iVotronic machines upon the closing of the polls at 7:30 p.m.

Moved, Seconded (DS, RL) and Carried (3,0) for the Director and Chief Judge to close the Sandy Mush Precinct iVotronic machines and retrieve the results. Machines were set up in the Board of Elections for closing. The Chair observed the process, and the Chief Judge signed the results tape.

ELECTION REPORTS

Printed Election Night reports (CANVASS BLOCK) from Unity and Election Night Reporting software.

ADJOURNMENT

Moved, Seconded (RL, JW) and Carried (3,0) to adjourn at 11:30 P.M.



Kathy Ray, Director



Dyatt Smathers, Chair



Ray Lewis, Secretary