

State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in emergency session on Thursday, September 1, 2022, at 8:30 a.m. at the Madison County Manager's Office, 107 Elizabeth Lane, Marshall, North Carolina.

In attendance were Chairman Mark Snelson, Commissioner and Interim County Manager Norris Gentry, Commissioner Matt Wechtel, Commissioner Michael Garrison, and Clerk Mandy Bradley.

The meeting was called to order at 8:32 a.m. by Chairman Snelson.

Item 1: Consider Application for Funds from the N.C. Needs-Based Public School Capital Fund in the Amount of \$2,380,000.00 for Improvements at Madison High School

Dr. Will Hoffman, Superintendent of Madison County Schools and Michael Wallin, Madison County Schools Finance Officer were present at the meeting to discuss the application for the N.C. needs based public school capital fund seeking the amount of \$2,380,000.00 and to answer questions from Board members.

Information discussed by Dr. Hoffman included specific repairs at the High School that would be facilitated from the funding award such as modifications to the stadium, cafeteria balcony, and sidewalk repairs; previous architectural assessments; costs of repairs adjusted for inflation; and the bidding process for completion of the work as well as the local match of \$105,599.00 allocated by the school system with Dr. Hoffman noting that the school system will provide documentation stating as such.

Discussion regarding the meeting, application, budget, repairs, long term capital needs, other funding sources for the school system, dissemination of the information, and community input for future school projects was had by the Board, Dr. Hoffman, and Mr. Wallin.

Commissioner Wechtel requested that the application be amended to reflect the current Interim County Manager as well as an incorporation that the projects would conform to ADA compliance standards. Further discussion of project specifics was had by the Board and Dr. Hoffman.

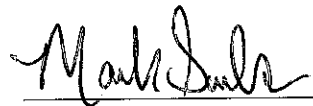
Upon motion by Commissioner Gentry and second by Chairman Snelson, the Board voted unanimously to approve the amended recommended grant application. (Attachment 1.1)

Item 2: Adjournment

Upon motion by Commissioner Gentry and second by Chairman Snelson, the Board voted unanimously to adjourn at 9:35 a.m.

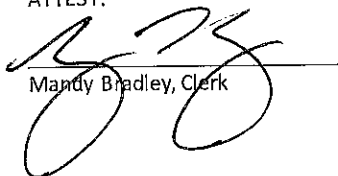
This the 1st day of September 2022.

MADISON COUNTY



Mark Snelson, Chairman
Board of Commissioners

ATTEST:



Mandy Bradley, Clerk

Needs-Based Public School Capital Fund 2022 Grant Application

Application Deadline: September 1, 2022

Rev. 7/31/2022

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND

2022 GRANT APPLICATION

PROGRAM CRITERIA

Date: August 31, 2022

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

- | | |
|---|-------------------|
| <input type="checkbox"/> Guidance Issued | July 28, 2022 |
| <input type="checkbox"/> Application Opens | August 1, 2022 |
| <input type="checkbox"/> Application Deadline | September 1, 2022 |

ELIGIBILITY

Counties with an adjusted market value of taxable real property of less than \$40 billion are eligible to apply for a grant under the NBPSCF program. The list of eligible counties is published by DPI annually prior to the NBPSCF application period. The list of eligible counties for FY2022-23 is available here:

<https://www.dpi.nc.gov/media/15318/download>

Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding available for NBPSCF Grant awards totals approximately \$296 million for FY2022-23.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11. Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2022-23 grant applicants are available here: <https://www.dpi.nc.gov/media/15318/download>

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MAXIMUM AWARD

Grant award maximums are as follows:

- Up to \$30 million for an Elementary School
- Up to \$40 million for a Middle School
- Up to \$50 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12. DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

EVALUATION

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10:

Prioritization	Definition/Calculation/Data Source

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND**2022 GRANT APPLICATION****PROGRAM CRITERIA**Date: August 31, 2022

Prior Recipient	Counties previously awarded grant funds from the NBPSCF that have not yet started construction of the project may apply to increase the grant award. [SL 2021-180, 4.4.(b)]
Tier Designation	Counties designated as development tier one areas.
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2021)
Ratio of Debt to Tax Revenue	<u>Debt</u> : Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2021) <u>Revenue</u> : Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2020-21 (NC DOR, Statistical Abstract of North Carolina Taxes 2021, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND

2022 GRANT APPLICATION

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NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND

2022 GRANT APPLICATION

Date: August 31, 202

CONTACT INFORMATION

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Madison

Primary Contact: Mr. Norris Gentry

Title: Interim County Manager, Madison County

Address: P.O. Box 579 Marshall, NC 28753 Phone: 828-649-2854

email: ngentry@madisoncountync.gov

School Unit: Madison County Schools

Primary Contact: Dr. Will Hoffman

Title: Superintendent

Address: 5738 U.S. Hwy 25-70 Marshall, NC 28753 Phone: 828-649-9276

email: whoffman@madisonk12.net

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Thursday, September 1, 2022, via email to:

Nathan Maune | School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

INFORMATION

PROJECT

Date: August 31, 2022

Project Title:

Madison County Schools' Stadium Renovation Project

Location:

Marshall, NC

Type of Facility:

High School**Short Description of Proposed School Construction Project:**

We propose to renovate the 50 year old stadium at Madison High School that serves our Early College, our Middle School and all youth leagues in Madison County. The renovation project will include adding restrooms to the press box area for ADA compliance, new water and sewer lines along the upper concourse of the stadium, new home and visitor grandstands, new track surfacing, new locker rooms for visiting teams, and a new parking area for better access and daily safety. This project will address multiple tripping hazards and many safety issues across the school campus. We also propose to add new sidewalks and a new cafeteria balcony, which has been identified by architects as a structural concern at Madison High School.

*The original estimates for this project was 2,700,000 in 2020. We raised this budget amount through an allocation from the State Legislature in the 2021 budget and Local funds. We would like to ask for funding to address estimated inflationary costs of 40% so we can complete the project. We would also like to request additional funding for renovating campus wide sidewalks that will address multiple tripping hazards and replace the cafeteria balcony at Madison High School. The total requested budget for the project is 2,380,000.00.

Describe the critical need this project addresses and the impact on student outcomes:

In April of 2022 we received the following from Kloesel Engineering: "Based on our observations, we do not recommend continued use of the grandstand bleachers. In our opinion, the observed conditions are indicative of significant structural deficiencies, and the ability of the structure to support the code required loads is greatly reduced." Access to the easternmost section of the stadium had been denied since 2018 by the same engineering firm. In 2020, Madison County Schools conducted a Facilities Needs Assessment with PFA Architects that identified our stadium as the highest priority area within our school district. The current project will address all structural needs of the stadium as well as resurfacing the track area, add new visitor locker rooms, a new parking area for school transportation, a hitting and pitching facility for girls softball, new sidewalks and a new cafeteria balcony. We began architectural design and drawings more than one year ago, all engineering studies including soil borings have been completed with a full set of sealed drawings delivered to Madison County Schools on August 11, 2022. Numerous Board of Education meetings have occurred during

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND

2022 GRANT APPLICATION

PROJECT

Date: August 31, 2022

this process and the county commission has been very supportive of this project. The lead architects for the project are Scott Donald and Rob Stenhouse. A full set of construction drawings was sent to NCDPI Planning for this project.

The stadium is used daily by students from both high schools in Madison County for physical education classes. It is the home field for both high schools and Madison Middle School for multiple sports and extracurricular activities including football, girls and boys soccer, band, and youth league football, soccer, and cheerleading. School system officials have, in the past, tried to repair the stadium, but the lifespan of the stadium has reached a point of critical need and disrepair.

We were very fortunate to have received an allocation from the State Legislature in 2021 for 2,500,000. This allocation is an estimated 40 percent under the anticipated bid for the project, leaving a difference of \$1,080,000.00. We are estimating the sidewalks and balcony renovation at Madison High School to be an additional \$1,300,000.00. The total requested budget for the project is 2,380,000.00.

(please attach additional information as necessary)

INFORMATION _____

Has this project received a previous NBPSCF grant? YES NO

If YES, provide date and dollar amount of previous award(s): _____

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey? YES NO

If not, provide explanation and attach equivalent information:

Will this project replace any existing facilities? YES NO

If YES, which school(s): _____

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2022 GRANT APPLICATION

PROJECT

Date: August 31, 2022

How many students will be served by this project? 2,100

Has Advanced Planning been done for this project?

YES NO

Have Construction Documents been completed for this project?

YES NO

Anticipated or Actual Bid Date: August 31, 2022

Estimated Start Date of Construction: November 30, 2022

Estimated Completion Date of Construction: August 15, 2023

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND

2022 GRANT APPLICATION

**PROJECT
BUDGET**

Date: August 31, 2022

Total NBPSCF Grant funding requested for this project: \$2,380,000.00

Minimum NBPSCF Grant funding for project to proceed (optional): _____

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	\$ <u>120,599</u>	\$ _____	\$ <u>120,599</u>
Construction	\$ _____	\$ <u>2,380,000</u>	\$ <u>2,380,000</u>
Other Costs*	\$ _____	\$ _____	\$ _____
Total	\$ <u>120,599</u>	\$ <u>2,380,000</u>	\$ <u>2,500,599</u>

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

Article 46 and Capital Outlay Funds _____

Have any of the Local Matching Funds been expended at the time of application? YES NO

If YES, provide amount expended: \$105,599

If YES, provide description of work: Architectural and Design Fees

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Expenditures	2021-22 or earlier	2022-23	2023-24	2024-25 or later	Total

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND**2022 GRANT APPLICATION**Date: August 31, 2022

Local Match (Non-State Funds)	\$ 105,599	\$ 15,000	\$	\$	\$ 120,599
Requested NBPSCF Grant Funds*	\$	\$ 2,380,000	\$	\$	\$2,380,000
Total Estimated Expenditures by Fiscal Year	105,599 \$	2,395,000 \$	\$	\$	\$2,500,599

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11(c) .

ADDITIONAL DOCUMENTATION

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/media/581/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/media/569/download>
- DPI School Science Facility Requirements can be found at: <https://www.dpi.nc.gov/media/570/download> <https://www.dpi.nc.gov/media/571/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/media/13311/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/media/544/download>

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND

2022 GRANT APPLICATION

Date: August 31, 2022

ASSURANCE PAGE

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion. -
- Upon receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.

Mark Imbison
(Signature – Chair, County Commissioners)

9-1-22
(Date)

Kelby Coody
(Signature – Chair, Board of Education)

9-1-22
(Date)